BARRE TOWN SELECTBOARD AGENDA
May 5, 2015

P.I.L.O.T. Review budget reports 6:30 p.m.

1. Call to order 7:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of April 28, 2015.
5. Announcements
6. Receive guests (for non-agenda items).
7. Consider awarding contracts for:  a) roadside mowing; b) culvert lines; c) reclaiming pavement; d) gravel road dust control.
8. Consider Roger & Betty Cyr requesting for discontinuance of Class 4 road section of TH #52.
9. Consider Ancient Roads Committee recommendation for signing and marking the ends of class 4 roads and legal trails.
11. Consider approving weekly accounts payable warrants.
12. Miscellaneous, including licenses and other permits, if any.
13. "Round the table"
14. Executive session: personnel, labor contracts
15. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
May 5, 2015

The duly warned meeting of the Barre Town Selectboard of May 5, 2015 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 7:18 p.m.

The following members were in attendance: Robert LaClair, Rolland Tessier, W. John "Jack" Mitchell, Tom White, and Jeff Blow.

Attendance for the regular meeting included: Town Manager Carl Rogers, Town Clerk-Treasurer Donna J. Kelty, Assistant Town Manager Andrew Dorsett, Betty Cyr, and Roger Cyr.

CALL TO ORDER - The meeting was called to order at 7:18 p.m.

The PLEDGE OF ALLEGIANCE was recited by those present.

CHANGES TO THE AGENDA

On a motion by Tessier, seconded by LaClair, the Selectboard voted unanimously to amend agenda item #12 to include action on a 2015 Outdoor Consumption Permit for the Canadian Club and to sign a discharge of lien; and to add legal to Executive Session.

MINUTES

On a motion by White, seconded by Tessier, the Selectboard voted unanimously to approve the Selectboard Meeting minutes of April 28, 2015 with the following changes:

1. Insert a new section after Executive Session to be titled "SB Electronics Loan Modification" and add the following paragraph: On a motion by Tessier, seconded by White, the Selectboard voted unanimously to approve and authorize the Town Manager to sign a loan modification agreement for SB Electronics.
ANNOUNCEMENTS

- Taxes are due on May 15, 2015. The Town Clerk’s office will be open on Thursday, May 14 and Friday, May 15 from 7:30 a.m. - 4:30 p.m. to accommodate taxpayers.

- The Spring Bulk Trash collection at the DPW Yard (129 Websterville Road) will be on Saturday, May 9 from 8:00 a.m. - 2:00 p.m. Details to follow.

- Volunteers are needed to maintain the Butterfly garden across from the Barre Town Elementary & Middle School. Contact the Town Manager’s office to learn more.

- The Barre Town Spring 5k run will be held on May 16th starting at 9:00 a.m., at the Millstone Hill West Bike Path. Registration begins at the Barre Town recreation facility picnic shelter at 7:45 a.m. - the cost is $5.00 to register.

- Sunday, May 16, 2015, 10:00 a.m. - 2:00 p.m., the Barre Town parks and Recreation is hosting the 2015 Forest Open House. Many activities are planned: Biking, walking, disc golf, geocaching, scavenger hunt, fairy house building, story reading and even a bagpipe player! The event is free!

- Election Day is May 12, 2015; ballot voting will be at the Barre Town Elementary School gymnasium, 7:00 a.m. - 7:00 p.m. To learn more about the Barre Town budgets you can view a presentation on CVTV Channel 192 & 194 on Charter cable, or go to the Town Website (Selectboard page) for a link. Budget booklets are available at neighborhood stores and on the Town website.

- If you would like to be considered for appointment on one of the Town’s Boards or Committees please submit a letter of interest to the Town Manager’s office.

- Board member White informed the public that last Wednesday, all 5 Selectboard members attended Incident Command System training in Montpelier. No town business was conducted at that time.

GUESTS - None

CONTRACTS - VARIOUS

Background: It is that time of year and there are numerous contracts (roadside mowing, culvert liners, road reclaiming and dust control. The Selectboard received the bid report sheets prior to the meeting for review.

1. Roadside mowing: The bid specifications were sent to the usual 3 businesses and an advertisement was placed in the Times Argus. Two (2) bids were received. Mowing work is to be done June 15 - July 17. The budget is $7,200. The low bidder is John Cattier who has been mowing our roadside for many years with no issues. His bid is under budget.

On a motion by Tessier, seconded by LaClair, the Selectboard voted unanimously to award the 2015 roadside mowing contract to John Cattier for the price of $7,000 plus $60 per hour for any extra mowing requested.

2. Pipe: The bid is for three (3) culvert liners to be used for carrying the brook under Littlejohn Road (Websterville side) and 2 culverts under Donahue Road. The current year budget allows for $25,000 for the liners plus large erosion stone. Bids were received from the three companies to which specs were sent. The Town will do the
installation work and buy the slurry mix pumped in between the existing culvert and liner. The low bidder is Broadcove Associates. We have purchased from them before with no issue. The amount of their bid for the 3 liners is $12,850.50 which is well below the budget total. Approving this purchase would allow $12,150 for stone and sealing the culverts.

On a motion by Tessier, seconded by White, the Selectboard voted unanimously to award the culvert liner pipe contract to Broadcove Associates based on their bid price of $12,850.50.

3. Reclaiming: This bid for the reclaiming of the Plainfield end of the Plainfield Brook Road, Cassie Street (between the Valley View Circle entrances) and a section of Richardson Road. This is next fiscal year work which would be done between July 6 and July 17. The Town budgeted $2.25 per square yard. Low bidder is from All States Asphalt. We have done a lot of business with this company and they have been very responsible. Their bid is $2.38 per square yard ($0.13 higher than budgeted or $856 over budget).

On a motion by LaClair, seconded by White, the Selectboard voted unanimously to award the 2016 pavement reclaiming contract to All States Asphalt based on their square yard bid price of $2.38.

4. Dust Control: The dust control work period is May 26 to June 29, 2015. Dust control material (liquid calcium chloride) would be spread at the rate of 500 gallons per mile on most gravel roads. Six roads, with a combined length of 2.19 miles would be treated at the rate of 1,000 gallons per mile. Bid specifications were sent to four (4) bidders. The base bid is for application of material. An alternative is for the company to provide us with equipment and sell the product to us.

Innovative has the low bid at $.85 per gallon but is not offering the material we have specified. All States and Gorman Group are tied at $1.01 per gallon. The DPW Superintendent says he prefers Gorman’s because when he calls for material to be delivered to our tank they deliver the next day. However, he says both companies do very well at applying the product to freshly graded roads. The last time there was a tie in bid price (2010) the contract was awarded to All States.

On a motion by White, seconded by Tessier, the Selectboard voted unanimously to award the 2015 dust control contract to Gorman Group based on their unit price bid of $1.01 per gallon.

**DISCONTINUANCE OF CLASS 4 ROAD SECTION OF TH #52**

Background: Roger and Betty Cyr live on Fisher Road to the Quarry Hill Road side of Town Highway #52, Class 4 section. TH #52 is the old Quarry Hill Road as well as Patch Road. They Cyrs have believed they own the Class 4 section. As stated in their letter they were told this when they bought the land. They have hired surveyors who have concluded, they do not own the land where the road is. Their home is very close to the edge of the Class 4 road and had they known they did not own the section in question they would never have built their home so close to the boundary.

Mr. and Ms. Cyr were present. The real concern is with a neighbor who is blocking the travel portion of the class 4 section of the road resulting in Mr. Cyr being unable to access his land. Selectboard members were informed the neighbor has erected a private driveway sign and placed logs/poles in the travel portion.

The consensus of the Selectboard is to have the Town Engineer inspect this section of road. Should there be obstacles the Engineer will inform the "neighbor" that said
Selectboard Minutes of May 5, 2015 continued:

obstacles will be removed immediately and reminded that even though a portion of her driveway is in the road right-of-way and she cannot deny the use of the class 4 section of roadway.

RECOMMENDATION FOR SIGNING & MARKING CLASS 4 AND LEGAL TRAILS

Background: The Ancient Roads Committee recommended signing all the legal trails and class 4 roads so the public could, “identify the wonderful assets of Barre Town.” It was also recommended, but not in writing, that the route of these roads and trails be marked so people trying to use them stayed on the road or trail.

A couple of summers ago the Selectboard started field inspecting roads and trails on the Ancient Roads Committee list. It began on Cheney Road with the class 4 road going from Cheney to Miller Road. Then they inspect clockwise around town to the Curtis Road section. Last summer the Board visited the class 4 and new trail at the end of Maplecrest and John Hood Road in East Barre.

The question is should the Town follow the recommendation and install a street name type sign at each (about 17 roads or trails) and will the route of the trails and roads be marked. Signs could cost about $35 each. With post, hardware, and installation, it would cost about $100 per sign to install.

Concerns for signing some of the roads and trails include:
1. The roads/trails double as someone’s driveway.
2. Some roads/trails cut through a field used for agriculture.
3. Some roads/trails are open crop land or pasture fields with fences across the road or trail.

The Board was given a list of the roads and trails which included a summary of their features. Discussion focused on signing all on the list versus signing just a few, as well as how to pay for such a project that is unbudgeted.

On a motion by LaClair, seconded by White, the Selectboard voted unanimously to prioritize the list of Class 4 roads and Legal Trails by identifying which are best suited for recreational use, which should be signed/marked, and to discuss the type of signing and how to pay/proceed with the project at the next meeting.

RESOLUTION #5-15 - 2015 WENDELL F. PELKEY AWARD

Background: Annually the Selectboard will award the Wendell F. Pelkey citizenship award to a resident who has demonstrated an on-going commitment to the Town of Barre. The recipient will receive and be presented at the Open Town Meeting on May 6, 2015. The Manager is presenting a draft of the Resolution for review.

On a motion by Tessier, seconded by White, the Selectboard voted unanimously to adopt Resolution #5-15, the 2015 Wendell F. Pelkey Award which will be presented to the recipient at the Open Town Meeting on Wednesday, May 6, 2015.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by LaClair, seconded by White, the Selectboard voted to approve the accounts payable warrant for May 5, 2015.

MISCELLANEOUS

On a motion by White, seconded by Tessier, the Selectboard voted unanimously to approve and sign a 2015 Outdoor Consumption License for the Canadian Club.
Selectboard Minutes of May 5, 2015 continued:

On a motion by Mitchell, seconded by White, the Selectboard voted unanimously to discharge a paving lien on property owned by Pierre Couture.

Dorsett reminded residents that Pickle Ball will be held this Sunday, 1:00 p.m. - 3:00 p.m. at the Barre Town Recreational Facility tennis courts. See you there!

Don’t forget about the Town Forest Open House on May 16th. See the website or Town newsletter for more information.

‘ROUND THE TABLE

Tessier inquired how the new copier/fax/scanner system was working. The Manager stated it is working well and the staff like it. This piece of equipment has retired our old fax machine and will replace many “personal” printers as they fall into disrepair.

Tessier inquired on the status of the vibratory roll. Rogers stated it has been returned and in use. Everything at this point seems to operating okay.

LaClair gave a brief Legislative Update: Death by Dignity, removing the philosophical exemption for childhood vaccinations, Forester licensing, and bill S93 involving lobbyist reporting expenditures of $1,000 or more within 48 hours when using print/radio/media materials and not lobbying legislature when it is in session.

Mitchell spoke with City Manager MacKenzie with regards to the VERI draft report (flooding issues) as requested by the Board. Since this is a “draft” report it was agreed not to do too much at this time. However, once the final is received then perhaps a subcommittee for the City and Town Boards as well as the respective Managers should meet to discuss who can do what and when.

Mitchell thanked Mr. Malone for the informational pamphlet on government operations in the State of Virginia.

Mitchell noted the resignation of Ken Yearman. He inquired if the Town had a practice of sending letters/certificates, etc. Rogers stated we did not. The thought was to discuss this at a future date.

White reminded Barre Town residents to vote on May 12th. Along the same note, Blow stated there is a separate article (#5) on the ballot this year for the Aldrich Public Library. He wanted residents to know that the Budget Committee met for approximately 10 weeks pouring through the budget. The majority of the Committee felt the requested increase was too great to approve on their own and wanted the public to weigh in on the issue – thus the additional ballot item. The proposed General Fund budget provides for $120,000. Article 5 is asking for an additional $55,000. Please take the time to vote and let the Town know what you have to say.

Blow stated the painted center lines of many roads have disappeared and is wondering when the line-stripping contract RFP would be mailed. Rogers stated the RFP has already been sent. He informed the Board the State paints the lines on Class 2 roads and the Town does the remainder (Class 3). It was noted the State does not use the same type of paint that the Town does. Several years ago the Board opted to use a better quality paint for the same reason - wearing off and fading issues.

EXECUTIVE SESSION

On a motion by Mitchell, seconded by LaClair, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would put the Town at a substantial disadvantage.
Selectboard Minutes of May 5, 2015 continued:

On a motion by White, seconded by Tessier, the Selectboard voted unanimously to go into executive session at 8:50 p.m. to discuss legal, labor contracts, and personnel.

On a motion by LaClair, seconded by Tessier the Selectboard voted unanimously to come out of executive session at 9:23 p.m.

ADJOURN

On a motion by White, seconded by Tessier, the Selectboard voted unanimously to adjourn at 9.23 p.m.

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Donna J. Kelty, Town Clerk-Treasurer  Selectboard Chair

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Barre Town Selectboard