BARRE TOWN SELECTBOARD AGENDA  
March 10, 2015

P.I.L.O.T. Budget Review – General Fund 6:30 p.m.

1. Call to order 8:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
5. Announcements
6. Receive guests (for non-agenda items).
7. Consider town service officer appointment.
8. Consider selecting engineering firm for the Bridge Street sidewalk project.
9. Consider approving weekly accounts payable warrants.
10. Miscellaneous, including licenses and permits and legislative report, if any.
11. "Round the table"
12. Executive session: personnel and labor contract negotiations

BARRE TOWN SELECTBOARD MINUTES  
March 10, 2015

The duly warned meeting of the Barre Town Selectboard of March 10, 2015 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 8:02 p.m.

The following members were in attendance: Robert LaClair, Rolland Tessier, W. John "Jack" Mitchell, Tom White, and Jeff Blow.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Andrew Dorsett, Town Clerk-Treasurer Donna J. Kelty, and Times Argus Reporter Dave Delcore.

CALL TO ORDER - The meeting was called to order at 8:02 p.m.

The PLEDGE OF ALLEGIANCE was recited by those present.

CHANGES TO THE AGENDA

On a motion by White, seconded by LaClair, the Selectboard voted unanimously to amend the agenda item #10 to include taking possible action on three 2015 Liquor Licenses.

MINUTES

On a motion by Mitchell, seconded by White, the Selectboard voted unanimously to approve the Selectboard Meeting minutes of March 3, 2015.

ANNOUNCEMENTS

- The Fire Department’s rabies clinic will be held Saturday, March 14, 2015 from 1:00 p.m. – 3:00 p.m. at the South Barre Fire Station. Dogs must be on a leash and cats must be in a carrier. The fee is $14 per pet. The Town Clerk will be at the clinic to license Barre Town dogs.

- The Town of Barre is accepting applications for two seasonal full-time positions, Cemetery Sexton/Recreation Maintenance Supervisor as well as Parks Maintenance Laborer. For more information or an application please visit barretown.org or call 479-9331.
Selectboard Minutes of March 10, 2015 continued:

- On Monday, March 16, 2015, the Town will be holding the Non-Partisan Caucus to nominate individuals for Municipal Offices (Selectboard, Town Clerk-Treasurer, Auditor, Moderator, and Constable). For more information contact the Town Clerk’s Office at 479-9391.
- For more information on any of these announcements visit www.barretown.org.

GUESTS - None

TOWN SERVICE OFFICER APPOINTMENT

Background: Vermont law states the Town must appoint a Town Service Officer on or before April 15th of each year. The role of the Town Service officer is helping needy Vermonters obtain the assistance they may be eligible for through the Economic Services Division. Such programs may include Reach UP, 3SVT (food assistance) and health care. The Manager is the current Town Service Officer.

On a motion by Tessier, seconded by White, the Selectboard voted unanimously to appoint Town Manager, Carl Rogers as the Town Service Officer for the period April 15, 2015 through April 14, 2016 and to sign the necessary documents associated with the appointment.

BRIDGE STREET SIDEWALK PROJECT - SELECT ENGINEERING FIRM

Background: Assistant Town Manager, Andrew Dorsett is the Municipal Project Manager (MPM) for this project. It is being done in conjunction with the State's Route 14/Bridge Street intersection redesign and Barre City's water line project.

In accordance with the VTrans MAP Guidebook, Dorsett formed a selection committee (representatives from VTRANS & CVRPC, the Town Engineer & Assistant Manager) to review the proposals. The RFP was sent to a list of VT State qualified engineers, posted on the State's website and notices were published. Five proposals were received (CLD – Consulting Engineering, Holden Engineering, John Turner Consulting, Dufrense Group, and DuBois & King).

The Committee reviewed and discussed the technical components with each being ranked. It was noted during the technical review that several of the proposals made assumptions that created an insufficient scope and some under-estimated hours needed to complete the project. “Some of the consensus points of the Committee were:
- CLD pricing out of market, entire project budget is near their engineering costs.
- John Turner and Holden Engineering lack complete grasp of the required scope of the project.
- DuBois & King made assumptions that some required items would be processed by VTrans staff. Adding these items back into the scope would increase their pricing above that of Dufrense Group.
- Dufrense Group has a firm grasp of the Bridge Street Sidewalk Project, the upcoming Barre City Bridge Street water project, and the State's Bridge Street/Route 14 intersection project.

The Committee is recommending Dufrense Group.”

Blow reminded Board members that when the East Barre and Websterville sidewalk projects were complete the Town ended up paying for some deficiencies which he feels should have been remedied in the design phase. He would like to see some contingency set aside for this project. Rogers stated this could be built into the engineering contract.

On a motion by LaClair, seconded by White, the Selectboard voted unanimously to authorize Town Manager Carl Rogers to execute the contract for engineering services with...
Selectboard Minutes of March 10, 2015 continued:

Dufrense Group for the VTrans STP EH11(1) Bridge Street Sidewalk Project per their estimated bid price of $20,620.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by White, seconded by Tessier, the Selectboard voted to approve the accounts payable warrant for March 10, 2015.

MISCELLANEOUS

On a motion by Mitchell, seconded by LaClair, the Selectboard voted unanimously to approve and authorize the signing of the following 2015 Alcohol Licenses:

1. Second Class for Brookside Country Store Inc.
2. CoCo Mart, Inc.; and

ROUND THE TABLE

Tessier and LaClair stated they will be seeking re-election this year (May 12th) and thanked the Barre Town residents for their past support.

LaClair noted that he is also serving as our House Representative. He decided to seek re-election for one more term to finish the projects he is currently involved with (4 union contracts and ambulance service).

On the legislative side, Representative LaClair stated the energy bill was voted out of the House and is headed to the Senate. There were some last minute amendments, some of which he did not support, but did vote in favor of the bill to ensure action this year. Other topics being discussed include Legislators taking a decrease in pay - the concern of Legislature is not wanting to see people lose their jobs. As always the budget deficit is a topic of conversation. Feel free to contact Mr. LaClair if you have concerns or issues.

Mr. White asked for a clarification on the Budget Committee meeting schedule. Is March 17th a double session? Rogers stated it is a double session which means the Selectboard meeting agenda will be short.

Jack Mitchell congratulated our Assistant Town Manager, Andrew Dorsett, on his latest accomplishment. He was elected to the Selectboard (3-year term) in his hometown this past March.

Mitchell stated that in staying with tradition he will not be attending the meeting next Tuesday night. It is March 17th, St. Patrick's Day and he will be elsewhere celebrating.

RECESS/RECONVENE

On a motion by White, seconded by Tessier, the Selectboard voted unanimously to recess the Selectboard meeting to continue with the Budget Committee meeting at 8:27 p.m.

On a motion by White, seconded by Tessier, the Selectboard voted unanimously to reconvene the Selectboard meeting at 9:40 p.m.

EXECUTIVE SESSION

On a motion by White, seconded by Mitchell, the Selectboard voted unanimously to find the need for executive session where premature public knowledge would put the Town at a disadvantage.
Selectboard Minutes of March 10, 2015 continued:

On a motion by White, seconded by Tessier, the Selectboard voted unanimously to go into executive session to discuss labor contract negotiations and personnel at 9:42 p.m.

On a motion by White, seconded by Tessier, the Selectboard voted unanimously to come out of executive session at 9:51 p.m.

PERSONNEL ACTION

On a motion by White, seconded by Tessier, the Selectboard voted unanimously to approve and authorize a one-time buyout of 100 hours of floater holiday pay from Barre Town EMS employee Burton Heath citing extreme circumstances.

ADJOURN

On a motion by White, seconded by Tessier, the Selectboard voted unanimously to adjourn at 9:53 p.m.

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Donna J. Kelty, Town Clerk-Treasurer  Selectboard Chair

Barre Town Selectboard