BARRE TOWN SELECTBOARD AGENDA
December 22, 2014

P.I.L.O.T. Early budget presentation for new sewer map system 6:30 p.m.

1. Call to order 7:00 p.m.
2. Pledge of Allegiance
3. Announce changes to agenda.
5. Announcements
6. Receive guests (for non-agenda items).
7. Consider approving use of Class 4 Belding Road for driveway access.
10. Consider approving 5-year Paved Road Plan.
11. Consider approving Fire Chief appointment.
12. Consider approving weekly accounts payable warrants.
13. Miscellaneous, including permits and licenses: a) fireworks permit for owners at 311 Cutler Corner Road.
14. "Round the table"
15. Executive Session - (if needed)

BARRE TOWN SELECTBOARD MINUTES
December 22, 2014

The duly warned meeting of the Barre Town Selectboard of December 22, 2014 was held at the Barre Town Municipal Building, Selectboard Room, Lower Westerville at 7:02 p.m.

The following members were in attendance: Jeff Blow, Robert LaClair, Rolland Tessier, and W. John "Jack" Mitchell. Tom White was absent.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Andrew Dorsett, Town Clerk-Treasurer Donna J. Kelty, Town Engineer Harry Hinrichsen, and Dave Freeman

CALL TO ORDER - The meeting was called to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

CHANGES TO THE AGENDA - None

MINUTES

On a motion by White, seconded by Tessier, the Selectboard voted unanimously to approve the Selectboard Meeting Minutes of December 16, 2014 with the following correction:

1. Page 3, bottom of page, Selectboard Meeting, add the words "be canceled" to the end of the sentence.

White was not present for the vote.

ANNOUNCEMENTS

• The Budget Committee recruitment process is currently open. If interested in serving the community in this vital role, please submit a letter of interest to the Town Manager’s office. Visit the town’s website or refer to the latest town newsletter for more information. Letters of interest will be accepted until December 31st.
Selectboard Minutes of December 22, 2014 continued:

- The Millstone Trails Association has groomed approximately a three mile loop of cross-country skiing and snowshoeing trails through the Town Forest. The groomed trails can be accessed through either of the Town's parking lots which are located at 44 Brook Street and at the end of Barclay Road.

- Barre Town’s Department of Public Works will once again be collecting Christmas trees after the holidays. The trees will be hauled away and brought to the Town’s Lawn Waste Site for chipping. To learn when trees will be collected on your street visit the Town’s website or call the Town Manager’s office at 479-9331.

GUESTS - None

USE OF CLASS 4 BELDING ROAD FOR DRIVEWAY ACCESS

Background: The Selectboard approved a request to use a 500’ section of Class 4 Belding Road as a driveway during the August 12, 2014. The individual making the request did not purchase the lot. However, David & Linda Freeman are interested in buying the lot now and are asking if they would be allowed to use the same section of Belding Road (class 4) as a driveway. The Board was provided a copy of the minutes pertaining to the action.

On a motion by LaClair, seconded by Tessier, the Selectboard voted unanimously to approve the request of David & Linda Freeman to use a 500’ section of the Class 4 Belding Road (commencing at the turn-around and running in a northerly direction) for a driveway with the following conditions:

- The purchasers must comply with the Zoning Ordinance to obtain a building permit for a home;
- Maintenance of this section of Belding Road will be the purchasers responsibility, year-round;
- During the winter the purchaser must provide a 25’ area for potential recreation trail;
- Other people cannot be prevented from using this section of the Class 4 Road;
- And the Freemans will not be responsible for future road improvement costs unless they are a partner in a development.

White was not present for the vote.

2015 SEWAGE ALLOCATION POLICY

Background: Annually the Sewage Allocation Policy is updated. Changes this year include the "usage numbers," text regarding BOD billing and re-evaluation (including time frame for billing and procedures for high users to request re-evaluation), and a new section regarding the property owner’s responsibility to notify the Town of a change in equivalent units by June 15th each year so new bills can be prepared accurately.

It was disclosed that our average daily flow (in gallons) decreased 20,379 for the period September 2013 to September 2014. Our reserve allocation in the Barre City wastewater treatment plants' capacity increased from 576,021 to 592,200 gallons per day.

On a motion by Tessier, seconded by LaClair, the Selectboard voted unanimously to approve and sign the 2015 Sewage Allocation Policy as presented. White was not present for the vote.

5-YEAR BUILDING FUND PLAN

Background: Each year the Town has several 5-year plans which are updated. These plans are an integral part of preparing the proposed municipal budgets.

This year the Department heads provided input and review of the Building Plan on several occasions. The plan lists the various building needs which are divided by
Selectboard Minutes of December 22, 2014 continued:

Departments. Not all budget needs will be the 15-16 budget, but the attached checklist will assure departments these items are on the horizon.

This year’s plan has a few changes in years 1 - 4. Year 1 (15-16) $4,000 was added for repairs to the Municipal Building front entrance. In year 2, painting the interior of the Municipal Building ($9,000) was added. The carpet replacement ($9,000) was pushed back to year 5; and a new cost estimate for the South Barre Fire Station bay lighting is slightly lower. The East Barre Fire Station roofing project in year 3 and the DPW Garage spray insulation in year 4 were flipped. Year 5, except for the carpet replacement is all new.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted unanimously to approve the 5-Year Building Plan for Fiscal Year 2015-2016 through Fiscal Year 2019-2020. White was not present for the vote.

5-YEAR PAVED ROAD PLAN

Background: The Board was sent year one of the 5-Year Paved Road plan and it is set. Total paving and milling costs of $698,000 compares well to the current fiscal year of $692,000. Management is still working on the remaining years which will be presented to the Board tonight.

Meeting discussion focused on the fact sheet prepared by the Manager which listed the number of road feet which will be paved/treated by year, a table used to calculate the approximate number of miles of road which should be worked on annually, and a table detailing the various types of road work (hot mix asphalt, milling, reclaiming, Nova Chip, chip seal, reconstruction, and cold mix + chip seal) being completed each year in the plan.

With falling oil prices there was a brief conversation as to how this may or may not impact the asphalt pricing. It was noted the asphalt cost used in this Plan is $82 per ton (based on last year costs). Should the asphalt pricing fall, the Manager reviewed the process for using the savings to do additional road work from those listed in Year 2 of the Plan.

On a motion by Tessier, seconded by LaClair, the Selectboard voted unanimously to adopt the 5-Year Paved Road Plan as presented. White was not present for the vote.

FIRE CHIEF APPOINTMENT

Background: Town Charter (Section 21, j, (2)) the Manager's selection of a Fire Chief must be approved by the Selectboard. The Department's SOGs (job description) state the Chief will be appointed for 3 years. Chris Violette's 3 year appointment expires December 31, 2014. He is willing to serve again and is the best choice among our firefighters.

On a motion by LaClair, seconded by Tessier, the Selectboard voted unanimously to appoint Christopher Violette as Fire Chief whose term will expire December 31, 2017. White was not present for the vote.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Tessier, seconded by Mitchell, the Selectboard voted unanimously to approve the accounts payable warrant for the week of December 22, 2014 excluding the duplicate payment of $84.00 to E. J. Prescott. White was not present for the vote.
MISCELLANEOUS

On a motion by Mitchell, seconded by Tessier, the Selectboard voted unanimously to approve a fireworks permit for Anthony Campos, 311 Cutler Corner Road to hold a display on December 28, 2014 with the standard conditions. White was not present for the vote.

The Manager and Assistant Manager wished everyone a happy and safe holiday season.

‘ROUND THE TABLE

Mitchell asked on the status of the two (2) DPW plow trucks which were damaged. Rogers stated one of the two is working. The second one cannot be repaired until the insurance adjustor has finished his/her report which is expected to arrive tomorrow.

Mitchell noted there was information in the Secretary of States newsletter regarding campaign financing for local elections. He would like to see an article in the next Town newsletter since this will impact local elections.

The Selectboard extended everyone a safe and happy holiday season. Blow also expressed appreciation to the Barre Town staff and hoped everyone enjoyed the Christmas Luncheon.

EXECUTIVE SESSION - None

ADJOURN

On a motion by Mitchell, seconded by LaClair, the Selectboard voted unanimously to adjourn at 8:34 p.m. White was not present for the vote.

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         Donna J. Kelty, Town Clerk-Treasurer       Selectboard Chair

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Barre Town Selectboard