P.I.L.O.T. Plan for regional public safety authority public hearings 6:30 p.m.

1. Call to order 7:00 p.m.
2. Pledge of Allegiance
3. Announce changes to agenda.
4. Consider approving minutes from meeting of September 2, 2014.
5. Announcements
6. Receive guests (for non-agenda items).
7. Report on Kevin Cyr's request for driveway repair.
8. Discuss plans for wrapping up ancient roads actions.
9. Discuss input for regional public safety authority memorandum of understanding.
10. Consider city of Barre's request to use the lawn waste site.
12. Consider approving weekly accounts payable warrants.
13. Miscellaneous, including permits and licenses.
14. "Round the table"
15. Executive Session – if needed.

BARRE TOWN SELECTBOARD MINUTES
September 9, 2014

The duly warned meeting of the Barre Town Selectboard of September 9, 2014 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 7:00 p.m.

The following members were in attendance: Jeff Blow, Robert LaClair, W. John "Jack" Mitchell, Rolland Tessier, and Tom White.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Andrew Dorsett, and Town Clerk-Treasurer Donna J. Kelty, Town Engineer Harry Hinrichsen, EMS Director Dave Jennings, Doug Farnham, Kevin Cyr, George Clain, Wayne Pelkey, and .

CALL TO ORDER - The meeting was called to order at 7:08 p.m.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

CHANGES TO THE AGENDA - None

MINUTES

On a motion by Tessier, seconded by LaClair, the Selectboard voted unanimously to approve the Selectboard Meeting Minutes of September 2, 2014 with the following corrections:

Pages 1, 2nd paragraph, second line, change the spelling of Roland to "Rolland";
Page 3, Purchase of Winter Salt, last paragraph add to the end of the sentence "and would was not satisfied they would not hold the same price as for the State."

ANNOUNCEMENTS

- There will be public hearings on the Regional Public Safety Authority on September 16th and October 7th.

- The City of Barre's water pipe contractor is working on East Cobble Hill Road. Please expect delays resulting from one lane traffic and consider finding an alternate route for the next month or so.
• The Fall Bulk Trash Day is on Saturday September 20\textsuperscript{th} from 8am to 2 pm. The event will be held at 129 Websterville Road, fees are charged and residents are welcome to make multiple trips. Residents should bring a tax or utility bill to verify residency. The Town newsletter has been mailed. Detailed information regarding fees and what can and cannot be collected is included. There is a new limitation this year. In the past trucks larger than 1 ton were not accepted. However, individuals have begun to rent trucks to bring their construction debris. The new rule is that trucks cannot have longer than a 10’ box.

• The Barre Lions 1\textsuperscript{st} Annual Disc Golf Community Challenge is on September 13, 2014 at the Quarries Disc Golf course located in the Barre Town Forest. For more information contact Stacy at 498-3740 or go to www.barrelions.com.

• The General Election and a Special Town meeting will be held on Tuesday, November 4\textsuperscript{th}. By law the early/absentee ballot will be available no later than September 20, 2014. To have a ballot mailed to you contact the Town Clerk’s office 479-9391.

• The newly established Central Vermont Public Safety Authority is soliciting applications for the Public Safety Board. The Board will meet the first and third Thursday’s of each month at the Central Vermont Chamber Offices in Berlin at 6:30 p.m. The initial board appointments from the current member towns (Barre City, Montpelier, and Barre Town if approved in November) are authorized to appoint three additional at-large positions with staggered three year terms. Letters of interest must be submitted to Chairman Tom Golonka, Central Vermont Public Safety Board, c/o City Manager’s office, 39 main Street, Montpelier, Vermont 05602 or by email to tgolonka@montpelier-vt.org on or by September 17, 2014. To learn more about this opportunity please contact Tom Golonka at 223-3657.

GUESTS

Resident Doug Farnham was present and expressed concern with the Town’s inaction. He stated there was an individual living without improper water, sewer, and electric with improper housing. Town officials are aware of this issue but the pace to resolve the issue has been way too slow.

REPORT ON CYR DRIVEWAY REPAIR

Background: Kevin Cyr owns property on Quarry Hill Road just below the Hilltop Restaurant. Maintenance is needed where his gravel driveway meets the road. He wants the Town to maintain and repair it. Driveways exist for the property owner’s benefit and are their responsibility. In fact, owners are told their driveway should be built to prevent water from flowing out of the driveway into the road and vice-versa. If a driveway culvert is not needed (like Mr. Cyr’s) the driveway should be built to convey water from the roadside swale or ditch across the driveway and into the swale/ditch on the lower side. To help prevent problems like Mr. Cyr is seeing now the Town Engineer adds to all new permits a condition requiring a 15’ paved apron.

The Board has been provided with an aerial photo. It was noted there is a catch basin along the Hilltop Restaurant parking lot to catch that water.

Mr. Cyr was present and stated that his driveway used to be the Stone Road which was used prior to the construction of Quarry Hill Road. It is a gravel driveway. He paid for and installed a catch basin just below his driveway which deposits water on the other side of Quarry Hill Road. With the paving of the Hilltop parking area, increasing the curb cut area for that business, and build-up/slant of Quarry Hill Road his driveway is catching...
more and more water. Every time there is a big storm he has to repair the end of his driveway and it is getting very expensive. He would like the town to resolve the storm water issue. Perhaps the solution is to put a culvert under his driveway.

The Town Engineer noted there is a catch basin approximately 75’ above his driveway on the Hilltop Restaurant property. He did note that during heavy rains sometimes the water will be traveling at such a rate of speed this culvert cannot catch all the runoff from above. This drain also sends water under Quarry Hill Road to the Lozier property where there is a system to carry runoff to the brook. He reiterated that for the past 8-9 years approved driveway permits have a condition that the aprons be paved to avoid issues like this. It is recognized that this road is close to 100 years old and road standards have changed.

The consensus of the Board is to have the Engineer, DPW Superintendent, Mr. Cyr, and Mr. Reilly (Hilltop Restaurant) look at the catch basin on the Hilltop property. Perhaps a berm could be constructed to better capture water in that culvert and to try to find a solution for the remaining storm water runoff.

### PLANS FOR WRAPPING UP ANCIENT ROAD ACTION(S)

**Background:** The Selectboard has been visiting several of the known ancient roads to determine the necessary actions (throwing up or even downgrading a Class 4 road to a legal trail) that should be taken. The process requires a site visit, a public hearing with notice, Selectboard vote, and a written order recorded in the land records. This item is to determine what actions should be taken for what roads.

The Board has decided on action for the following items:

- **TH 26 – Curtis Road.** During the August 12th meeting the Board made a decision not to proceed with the research on determining whether or not there is a town road beyond the 4100’ of Curtis Road due to the expense and that the road in Orange it may or may not have connected with is no longer there.
- **TH 83 – John Hood Road.** The Board has authorized Chase & Chase to do research on finding the metes and bounds of the roadway. The intent is to discontinue the road north of the fence line.
- **TH 500 – An old Wells Lamson Road to Rock of Ages property then to Lawson’s Store.** After speaking to individuals (Mr. Lawson and Jack Mitchell) this was a private road owned by the Quarry not a Town highway.
- **TH 97 – Lower Websterville from Buick Street then west, then south, approximately 0.08 mile.** There is no use for this small piece and it is determined to be discontinued.
- **TH 33 – Maplecrest cul-de-sac to orange Town line and Lord’s Mill Road.** The Board agreed research needs to be done on this. It would be worth keeping.
- **TH 34 & 35** to continue their work on these.

With deadlines fast approaching the Manager is making the necessary arrangements to meet the necessary requirements (keeping or discontinuing).

### DISCUSSION – INPUT FOR REGIONAL PUBLIC SAFETY AUTHORITY MEMORANDUM OF UNDERSTANDING

**Background:** The Public Safety Authority met on August 28th. Their next meeting is September 18th. They will be discussing the Memorandum of Understanding (MOU) and want to know what each governing Town Board would like to see in the MOU. Our representatives were not given any direction, limitation, or suggestion as to MOU contents. Dave Jennings (EMS Director) and one of the Town representatives had a few suggestions:
Selectboard Minutes of September 9, 2014 continued:

- Dispatch should be a separate division with the division head reporting to the Authority Board or Executive Director, if there is one.
- EMS should be a separate division with the Chief reporting to the Board or Executive Director. EMS should be a paramedic level service.
- Fire Division should use paid career firefighters and paid on-call staff for primary coverage (staffing).
- The cost sharing formula should use multiple factors; census population, daytime population, Grand List (gross) and number of calls.
- No expense over $20,000 shall be obligated without approval of all members' governing bodies. If a governing body objects to the expense the member shall have the opportunity to withdraw before the Authority commits to the expense.
- Meeting times, places, shall be established and notice of meetings and minutes shall be sent to the governing bodies.

Jennings was present and gave a brief overview of the initial kick-off meeting. He and Bob Sager were not allowed to vote since the Town has not approved joining the authority. (This public vote will be November 4, 2014.) Officers were elected, Montpelier was appointing the temporary fiscal authority (approximately $10,120 in the checkbook), noted the next meeting would begin work on the MOU, there is a need for "definition clarification." A good example is "call." This will mean something different to each department (fire, police, ambulance).

The bullet items were reviewed with the Board okay with all expect the "No expense over" clause. While in theory the concept of being able to get out before committing to an expense is a good one there were questions surrounding what happens once a budget is passed? Everyone was agreed that perhaps it would be a good discussion point for the RPSA to have. The Board also agreed the MOU should have sections for each department (Dispatch, Fire, Police, and Ambulance).

Blow stated he was not comfortable spending one nickel more than we are spending now. Mitchell stated that this was unrealistic. The MOU is a not a new thing, just look at the Central Vermont Solid Waste Management District.

**BARRE CITY REQUEST TO USE TOWN LAWN WASTE SITE**

**Background:** In the past we have allowed Barre City residents to use the lawn waste site in the fall. The City has paid its share of the expense for our labor and equipment. The City is asking if those arrangements can be made again this year. The period of use would be October 18th - November 1st. Past usage by City residents did not create any unreasonable problems.

*On a motion by Mitchell, seconded by White, the Selectboard voted unanimously to authorize the City residents to use the Barre Town Lawn Waste Site with the understanding Barre City pays for its share of Barre Town DPW labor (Saturdays and Sundays) and for use of equipment for the period of October 18, 2014 - November 1, 2014.*

**2014 GRAVEL CRUSHING CONTRACT**

**Background:** Annually, each fall, the Town has our raw gravel and some waste granite crushed. We use the gravel on gravel roads and sometimes as a base for paved road construction. The current fiscal year Highway budget includes $30,000 for crushing.

Bids were sent to five (5) companies and two (2) were received. J.A. McDonald was the low bid and is $.70 more than last year's contract with McCullough Crushing. Because of the price per yard the Town will have to reduce the amount crushed by 1,080 cubic
Selectboard Minutes of September 9, 2014 continued:

yards to 6,520. J.A. McDonald is a reputable company and has crushed for the Town in the past.

On a motion by Tessier, seconded by LaClair, the Selectboard voted unanimously to award the 2014 gravel crushing contract to J.A. McDonald at their bid price of $4.60 per cubic yard.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by LaClair, seconded by Tessier, the Selectboard unanimously approved the accounts payable warrants for September 9, 2014.

MISCELLANEOUS - None

‘ROUND THE TABLE

Mitchell stated he would like more information on the item mentioned by Doug Farnham. Rogers stated he will provide the Board with a written explanation with the next meeting notes.

Mr. White is getting married this weekend and going on a honeymoon. Therefore, he will not be attending the Selectboard meeting next week. He was congratulated!

EXECUTIVE SESSION - None

ADJOURN

On a motion by Mitchell, seconded by White, the Selectboard voted unanimously to adjourn at 9:55 p.m.

______________________________   ________________________________
Donna J. Kelty, Town Clerk-Treasurer   Selectboard Chair

______________________________   ________________________________
                                           ________________________________
                                           Barre Town Selectboard