The Steuben County Commissioners met at 8:30 a.m. on Monday, August 19, 2019, in the Commissioners’ Room of the Steuben County Community Center. Present this day were Commissioners Ronald Smith, James Crowl and Lynne Liechty. Also present were Ruth Beer, Steuben County Councilwoman, Kim Anderson, Steuben County Assessor and Kim Meyers, Steuben County Auditor.

Patrick Kirkpatrick, EMS Director, informed the Commissioners when someone goes to collections they would pay Ambulance Billing Services. When they do that, ABS does not take out 25% for New World Collections and they just send the check to Steuben County EMS. Mr. Kirkpatrick said that he now needs a line item to pay that percentage out of. Kim Meyers stated that it is already covered in what they turn around and pay to ABS as they can pay back the Collection Agency as well.

Lynne Liechty made a motion to approve the claims submitted for payment this day totaling $1,068,548.92. James Crowl seconded that motion and the motion carried with three (3) ayes.

Clint Knauer, Plan Commission, informed the Commissioners that their two (2) Chevrolet Impalas need repairs or replacement. Mr. Knauer said when any vehicles become available, he would like to get in line for one and a truck would be great. Mr. Knauer also submitted repair quotes for review.

Mr. Knauer said there is a property where the grass is in violation and it needs to be mowed. He said he has not done this for a while and he thinks the Plan Commission receives quotes, gets it mowed and pays for it out of the Code Enforcement Budget. Clint Knauer said he received three (3) bids and he thinks they need to move forward. Donald Stuckey said that the Commissioners can select one of the vendors or direct Mr. Knauer to do so. James Crowl made a motion to allow Mr. Knauer to move forward and to approve the quote he feels is best. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Clint Knauer introduced the new Code Enforcement Officer, Jack Miller.

The Commissioners signed the Link’s Acres Plat.

Tami Sumney, IT Director, submitted a hardware tracking spreadsheet to the Commissioners.

Ms. Sumney requested permission to purchase computers for several different departments in the amount of $78,369.21. Lynne Liechty made a motion to approve that request. James Crowl seconded that motion and the motion carried with three (3) ayes.

Tami Sumney also requested permission for Dave Spence to attend the Annual Spillman Conference in Salt Lake City, Utah. She explained costs will include the conference fee, flight, hotel and food. Ms. Sumney also requested permission to use the Commissioners Credit Card for the reservations. James Crowl made a motion to permit Dave Spence to attend the Spillman Training and to allow Ms. Sumney to use the Commissioners’ Credit Card for the reservations. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Lynne Liechty made a motion to approve the minutes from the Commissioners’ Meeting on August 5, 2019 and the Joint Commissioner and Council Meeting also on August 5, 2019. James Crowl seconded that motion and the motion carried with three (3) ayes.

The Commissioners signed the minutes from the July 15, 2019, meeting that was approved at the last Commissioners’ Meeting.

Rae Delaney, Payroll, submitted the August 16, 2019 payroll in the amount of $400,413.08 for approval. James Crowl made a motion to approve the August 16, 2019 payroll. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.
Frank Charlton, County Park Superintendent, reported he has been requesting quotes for the tree removal at the Park.

Crystal Dadura, HR Director, said the County Park needs a help at the Beach on holidays and during the summer on weekends. Ms. Dadura reported the Sheriff said a Confinement Officer is not what they need, a Deputy would have to be used and would be fully uniformed, have their car, be working under the Sheriff’s Department, but be paid by the Parks Department. James Crowl asked if Reserve Officers could be used. Ms. Dadura said that the Sheriff informed her that Reserve Officers cannot be used. Frank Charlton requested to have a Deputy at the Beach on Saturday and Sunday of Labor Day Weekend. James Crowl asked if it could come from the Sheriff’s budget. Ms. Dadura said that due to the influx of the population during the summer, the Sheriff doesn’t have an available Deputy to sit out there that long and it probably wouldn’t be the same person every single weekend. She said it would be best to have it in the Parks Budget because they will have to pay the overtime and it is not in the Sheriff’s budget.

Ronald Smith suggested that Frank Charlton look at the 2020 calendar and figure out how many days a Deputy will be needed. Kim Meyers said that information will be needed before the first week of September. Frank Charlton said that one day a week would be plenty, just switch up the days so beachgoers are guessing when the Deputy will be there. Mr. Charlton said he will look at the calendar and send Erin Schiffli an email with the dates.

Ms. Dadura said a rate would have to be defined for the Part-Time Park Security. Kim Meyers said that would not have to be needed because it is a full-time employee, they are getting a weighted average and there is no rate to develop or create. It was specified that the part time extra help line item would be used to pay the Deputy. Ms. Meyers said it would not have to be changed in the salary ordinance, it is like what is done in other Departments where they work part time.

Randy Brown, EMA Director, submitted a quote from Integrity Communications & Electronics for a Software Upgrade to the Tornado Sirens in the amount of $9,507.50. Gary LeTourneau stated he stands behind this request as well. Lynne Liechty made a motion to approve the request and to pay for it from Cum. Cap. unless the Auditor can find funds elsewhere. James Crowl seconded that motion and the motion carried with three (3) ayes.

Jennifer Sharkey, Highway Engineer, submitted NIPSCO Utility Permit #2849 and Frontier Utility Permit #2850 for approval. James Crowl made a motion to approve the Utility Permits. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey submitted a Reimbursement Voucher for the 200 N/SR 827 Construction Inspection Services. Lynne Liechty made a motion to approve the Reimbursement Voucher. James Crowl seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey submitted Traffic Ordinance No. 2159 to lower the speed limit to 25 MPH on 650B and 650 D Snow Lake. Lynne Liechty asked how low speed limits can be made around the lakes. Jennifer Sharkey said the minimum for urban areas is 30 MPH, but you can go down to 25 MPH per engineering judgment and if it is anything less than that, a detailed traffic study has to be done. James Crowl made a motion to approve Traffic Ordinance 2159. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Second and Third Readings
Steuben County, Indiana
Traffic Ordinance No. 2159

Thereupon, County Commissioner, Lynne Liechty moved that all rules of procedure of the County Commissioners which might prevent, unless suspended, the second and third readings of Traffic Ordinance No 2159 for final passage and adoption of said Ordinances at this meeting without reading the said Ordinances in full but reading the title only. This motion was seconded by James Crowl and was on the call of the roll adopted by the following vote:

Ayes 3
Nays 0
Under the suspension of the regular rules, County Commissioner, James Crowl, then moved that the Ordinances be read for the second and third readings by title only and thereby be ready for passage and final adoption in this meeting. This motion for the second and third readings for final passage and adoption of said Ordinances was seconded by Lynne Liechty and on the call of the roll was adopted by the following vote:

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<th>Ayes</th>
<th>Nays</th>
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The County Auditor then read aloud the title of said Ordinances for the second and third readings. Thereupon, County Commissioner, James Crowl, moved for final passage and adoption of the Ordinances in full applicable regulations to establish such Ordinances. This motion for final passage and adoption was seconded by Lynne Liechty and on the call of the roll adopted by the following vote:

<table>
<thead>
<tr>
<th>Ayes</th>
<th>Nays</th>
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The President of the Steuben County Commissioners, Ronald L. Smith, declared publicly Traffic Ordinance No 2159 to have been duly passed and adopted. Thereupon, said Ordinance were signed by all members of the County Commissioners present and attested by the County Auditor. Traffic Ordinance 2159 is on file in the Auditor’s office. Traffic Ordinance No. 2159 reads as follows:

Steuben County, Indiana
Traffic Ordinance No. 2159

Whereas the Steuben County Commissioners have caused a traffic study to be made over and along Lane 650B Snow Lake and Lane 650D Snow Lake from W 600 N to Lane 650BA Snow Lake, all in Steuben County, Indiana, and whereas, the Steuben County Commissioners have determined it is in the best interest of the health and safety and general welfare of the public traveling over and along Lane 650B Snow Lake and Lane 650D Snow Lake from W 600 N to Lane 650BA Snow Lake, all in Steuben County, Indiana, to have the speed of motor vehicles along said roadways regulated to twenty-five (25) miles per hour.

Therefore, Be It Ordained That:

The maximum speed limit over and along Lane 650B Snow Lake and Lane 650D Snow Lake from W 600 N to Lane 650BA Snow Lake, all in Steuben County, Indiana, shall be twenty-five (25) miles per hour for all motor vehicles traveling over and along said roadways.

Violations of this ordinance shall be charged by a traffic summons issued by any police officer having traffic enforcement jurisdiction in Steuben County, Indiana. The Prosecuting Attorney for Steuben County, Indiana, is authorized to prosecute any violation. The courts of Steuben County, Indiana, having general traffic jurisdiction shall be empowered to process such charges as violations of the law as are all other traffic violations of the Indiana Code and like penalties shall be imposed as set forth in the Indiana Code for any violation, however, any fine is not to exceed FIVE HUNDRED DOLLARS, ($500.00).

This ordinance shall become effective after the third reading and publication of this ordinance as required by law.

Read and passed first reading on: 8/19/19
Read and passed second reading on: 8/19/19
Read and passed third reading on: 8/19/19

STUEBEN COUNTY COMMISSIONERS

Ronald Smith, President, South District
Jennifer Sharkey informed the Commissioners that they found a Patch Truck to replace the truck that was totaled. She said this truck is a 2015 GMC Sierra C3500 and the purchase price is $25,000.00. She said the insurance reimbursement check has been received and the remaining funds can come from LRS. James Crowl made a motion to permit Ms. Sharkey to move forward with the purchase of the 2015 GMC Sierra C3500. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Ronald Smith said there is a sign that says Truck Entrance and a prima fascia sign that says 40 MPH. He asked if the City or the County put the sign up. Ms. Sharkey said the business on the east side was having situations turning in and out with the curve there. She said the sign technician went and did a site distance measurement.

Commissioner Smith asked if Ms. Sharkey was aware that a mirror was installed on Bellefontaine Road where 50W tees into it from the south. Ms. Sharkey said she learned about it this morning from one of the employees that travels that route and she did take a look at it. She said she will have a letter prepared for the property owner because the mirror is within the right of way and it is not an approved apparatus for the motoring public.

Ronald Smith also asked about the 40 MPH speed limit signs that were placed on Bellefontaine. He said he knows when it was discussed, the statement was made to catch 100 E, but he thinks it goes about a half mile beyond that to the east. Jennifer Sharkey said when traffic is coming from the east to the west they would have a slower speed as they were approaching 100 E. Kim Johnson, Assessor, said she thinks Ronald Smith is talking about when you travel from the west to the east, as you pass 100 E. Ms. Sharkey indicated she would review the sign placement.

A quote was received from Mary and Russell McJunkin for relocating their driveway. Jennifer Sharkey said to her knowledge, the County has no commitment to participate with the relocation of the driveway. Erin Schiffli asked if the Commission Board would like a letter sent to the McJunkin’s. James Crowl said they purchased the house, the driveway was there, they’ve lived there several years and now they want the County to pay for changing the driveway. Ronald Smith requested a letter be sent communicating that the County has not committed and has decided not to commit to the relocation of the driveway.

Jennifer Sharkey asked if a response to the DNR’s Notice of Proposed Dismissal on the Lime Lake/Lake Gage Nomination to the Historic Registry has been sent. Erin Schiffli said the response was placed in the mailbox on Friday afternoon.

Lynne Liechty made a motion to officially approve Randy Brown, EMA Director, using his personal vehicle to travel to conference. James Crowl seconded that motion and the motion carried with three (3) ayes.

Patrick Kirkpatrick, EMS Director, submitted July Closeouts in the amount of $98.36 and July Writeoffs in the amount of $528.41 for approval. James Crowl made a motion to approve the July Closeouts and Writeoffs. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Lynne Liechty made a motion to officially approve the resignation of Emmett Heller, Highway Superintendent. James Crowl seconded that motion and the motion carried with three (3) ayes.

James Crowl made a motion to approve the 2019 Municipal Election Polling Places. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

James Crowl made a motion to waive the security requirement for the Cameron Hospital Training taking place at the Steuben County Event Center. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.
Lynne Liechty made a motion to approve the Uniform Conflict of Interest Disclosure Statement for Erin Schiffli, Schiffli Enterprises, LLC. James Crowl seconded that motion and the motion carried with three (3) ayes.

Shannon Thomas, Turning Point Shelter, submitted a request to use the Steuben County Community Center Auditorium for their annual Christmas Concert on December 5, 2019 from 5:30 p.m. to 10:00 p.m. Ms. Thomas further requested that the rental fee be waived. Lynne Liechty made a motion to waive the rental fee, but Turning Point shall still pay the custodial fees and refundable deposit. James Crowl seconded that motion and the motion carried with three (3) ayes.

Michael Meeks, Chief Deputy, submitted a letter informing the Commissioners that the Sheriff’s Department will be decommissioning three (3) vehicles. Due to several Departments needing new vehicles, the Commissioners gave Community Corrections the first choice on which vehicle they would like to have, Plan Commission the second choice and Probation third choice.

The Commissioners discussed having an additional two (2) meetings a month during the second and fourth week for emergency situations that arise. Several days and times were discussed, but the matter was tabled until the September 3 Commissioners’ Meeting.

James Crowl made a motion to officially approve the rental of the Full Depth Reclamation Machine from Southeastern Equipment. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Donald Stuckey submitted a Hold Harmless Agreement for the Trine University Triathlon. Jennifer Sharkey said the event is scheduled for September 14 and the route has been redone, so they will be on Feather Valley Road for a very short distance. Mr. Stuckey said the Agreement is adequate; however, they have just as much right to use the roadways as anyone else. Ronald Smith said the fact it is an organized activity, there is a certain responsibility there. Mike Marturello, Herald Republican, said when KPC Media held a Triathlon, they had a specific insurance through the National Triathlon Governing Body. Donald Stuckey suggested that Trine be requested to submit a Certificate of Insurance for the event. Ms. Sharkey said the Highway Department was going to require a permit for the road closure, but now since the route has changed, all of the homes can access their drives from either the east or west.

Jennifer Sharkey asked if the rental insurance was included on the FDR request. The Commissioners said it was. Erin Schiffli asked Jennifer Sharkey to have Kim Gessaman send that information to her so it can be added to insurance.

The Commissioners received the following correspondence: Joy Hudson re: Caucus Meeting Agenda; Ambulance Billing Services re: Compliance Team; Martin Dezela, Arthur Gallagher & Co re: Insurance for Public Entities – Community Conversations; Dan Avery, Allen County re: Safety Workshop Training; Janel Meyer, SCSWCD re: Board Meeting Agenda; Joy Hudson re: Caucus Legislative Agenda Suggestions; Northeast Indiana Partnership re: Making the Case for 1% Innkeeper’s Tax Increase; Stephanie Yager, IACC re: White House Office of Intergovernmental Affairs Regional State Leadership Days; Bob McWeeney, Gallagher Indiana re: Special Meeting for Indiana Public Entities; Maid Service NYC re: Cleaning Company/Meeting Request; Janel Meyer, SCSWCD re: Steuben County Legislative Tour; Downtown Angola Coalition re: Downtown Development Week; Joy Hudson re: 2020 Legislative Policy Agenda Preview; Janel Meyer, SCSWCD re: Board Meeting Minutes; Robert Hamilton, Hall Signs re: 2019 H2 Construction Sale.

STEUBEN COUNTY BOARD OF COMMISSIONERS

_____________________________________________
Ronald L. Smith, President, South District

_____________________________________________
James A. Crowl, Vice President, Middle District
August 19, 2019 Commissioners’ Meeting Continued

Attest: ____________________________________  Lynne Liechty, North District

Kim Meyers, Steuben County Auditor