The Steuben County Commissioners met at 8:30 a.m. on Monday, July 20, 2020, in the Commissioners’ Room of the Steuben County Community Center. Present this day were Commissioners James Crowl and Lynne Liechty. Also present were Kim Meyers, Steuben County Auditor, Kelli Johnson, Chief Deputy Auditor, Wil Howard, Steuben County Councilman, Dan Caruso, Steuben County Councilman, Ruth Beer, Steuben County Councilwoman, Kim Anderson, Assessor and Erin Schiffli, Commissioners’ Assistant. Participating telephonically was Commissioner Ronald Smith.

Randy Strebig, BoAC, submitted the Airport’s 2nd Quarter Report and also reported on their budget, fuel sales and other activities. Mr. Strebig said they encumbered funds for several projects and those projects are coming together. He said the restroom is complete and the septic is being worked on. Mr. Strebig said the Quonset Hut roof repairs have been done, but plans to get quotes to get it recoated. He reported the runway obstruction project is 98% complete.

Mr. Strebig stated the grant on the runway rehabilitation has been awarded and should start this fall. He also reported that the FAA will want to move into position for the wildlife perimeter fence next year.

Randy Strebig said the Land Release Study needs to be discussed further. He said a questionnaire was given to him by their Consultant, Delta, and they reported in the BoAC’s Board Meeting that during the process of this study, they have to present some proposals on how they would intend to use this land which will take some involvement by the Commissioners. Mr. Strebig said while the County owns the land by title, the FAA really owns it because they have the controls on how it is used. He said the FAA would love to see some aviation purpose continue with a portion of it, so they were talking about what some of those proposals might look like.

Mr. Strebig reported they are renewing their hunting leases in the next month with the same group that did the last lease. He said the new farming contract is going fantastic and the crop installation hasn’t looked better.

Randy Strebig said the Airport received a CARES Act from the FAA for $30,000.00, they have submitted all of their plans and are moving forward.

James Crowl asked about the For Lease sign out front of the Airport. Randy Strebig said it does confuse people and he can take it down if it is causing issues, but he’s just looking for a way to consistently advertise their facilities.

Ronald Smith made a motion to approve the claims submitted for payment this day totaling $488,235.21. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Lynne Liechty made a motion to approve the minutes from the July 6, 2020, Commissioners’ Meeting. James Crowl seconded that motion and the motion carried with two (2) ayes.

The Commissioners signed the minutes from the June 15, 2020 Commissioners Meeting and the June 23, 2020, Admin/Emergency Expenditure Meeting, both of which were approved at a previous meeting.

Lynne Liechty made a motion to approve the July 17, 2020 Payroll in the amount of $425,907.08. Ronald Smith seconded that motion and the motion carried with three (3) ayes.

Lynne Liechty made a motion to approve Ordinance #939 on its third reading. Ronald Smith seconded that motion and the motion carried with three (3) ayes.

Patrick Kirkpatrick, EMS Director, submitted items that he would like to place in the next online auction. The matter was tabled until the next Commissioners’ Meeting.

The Commissioners’ confirmed the Joint Meeting with County Council for Tuesday, August 11, 2020, at 8:00 a.m.
Jennifer Sharkey, Highway Engineer, opened the bids for the Pleasant Lake/Gooseneck Lake Paving. Bids received were as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Pleasant Lake Paving</th>
<th>Gooseneck Lake Paving</th>
</tr>
</thead>
<tbody>
<tr>
<td>API Corp</td>
<td>$191,770.00</td>
<td>$23,800.00</td>
</tr>
<tr>
<td>Brooks Construction</td>
<td>$223,216.00</td>
<td>$37,517.00</td>
</tr>
<tr>
<td>E&amp;B Paving</td>
<td>$189,125.00</td>
<td>$21,700.00</td>
</tr>
</tbody>
</table>

All bids were taken under advisement for review and recommendation by the Highway Department.

Jennifer Sharkey, Highway Engineer, submitted NIPSCO Utility Permits #2891, 2892 and 2893 for approval. Lynne Liechty made a motion to approve those Utility Permits. Ronald Smith seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey reported that the 200 W/100 N Roundabout Project is progressing and she submitted a reimbursement voucher for preliminary engineering for approval. Lynne Liechty made a motion to approve the reimbursement voucher. Ronald Smith seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey submitted the following three (3) Traffic Ordinances for approval:

- Traffic Ordinance 2161 which installs a Stop Sign at CR 800 W to make the intersection with CR 250 S a 4-way stop instead of a 3-way stop.
- Traffic Ordinance 2162 which installs a Stop Sign at CR 400 N at the intersection of CR 450 E, making it a 4-way stop instead of a 3-way stop.
- Traffic Ordinance 2163 which reduces the speed limit to 30 mph from 35 mph on CR 450 W.

First, Second and Third Readings

Steuben County, Indiana

Traffic Ordinance No. 2161, No. 2162 and No. 2163

Thereupon, County Commissioner, Ronald Smith, moved that all rules of procedure of the County Commissioners which might prevent, unless suspended, that first, second and third readings of Steuben County Traffic Ordinance No. 2161, 2162 and 2163, for final passage and adoption of said Ordinance at this meeting without reading the said Ordinance in full but reading the title only. This motion was seconded by Lynne Liechty and was on the call of the roll adopted by the following vote:

<table>
<thead>
<tr>
<th>Ayes</th>
<th>Nays</th>
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<tbody>
<tr>
<td>3</td>
<td>0</td>
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</tbody>
</table>

Under the suspension of the regular rules, County Commissioner, Ronald Smith, then moved that the Ordinance be read for the first, second and third readings by title only and thereby be ready for passage and final adoption in this meeting. This motion for the first, second and third readings for final passage and adoption of said Ordinance was seconded by Lynne Liechty and on the call of the roll was adopted by the following vote:

<table>
<thead>
<tr>
<th>Ayes</th>
<th>Nays</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>0</td>
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</tbody>
</table>

The County Auditor then read aloud the title of said Ordinance for the first, second and third readings. Thereupon, County Commissioner, Lynne Liechty, moved for final passage and adoption of the Ordinance in full...
applicable regulations to establish such Ordinance. This motion for final passage and adoption was seconded by Ronald Smith and on the call of the roll adopted by the following vote:

Ayes Nays
3 0

The Vice President of the Steuben County Commissioners, James Crowl, declared publicly Traffic Ordinance No. 2161, 2162 and 2163, to have been duly passed and adopted. Thereupon, said Ordinance was signed by all members of the County Commissioners present and attested by the County Auditor. Ordinance No. 2161, 2162 and 2163, was adopted and reads as follows:

Steuben County, Indiana
Traffic Ordinance No. 2161

Whereas the Steuben County Commissioners have caused a traffic study to be made over and along County Road South 800 West and County Road West 250 South, all in Steuben County, Indiana, and whereas, the Steuben County Commissioners have ordained and enacted that the hereinafter listed County Highway which cross, intersect or run perpendicular to, or any designated entrance shall be hereby declared to be a “4-way stop” intersection:

On CR 800 W   Stop Sign at CR 250 S heading Northbound

Therefore, Be It Ordained That:

CR 800 W and CR 250 S be a stop condition on CR 800 W heading Northbound. This ordinance repeals any and all other Ordinances on Stop Signs heretofore, passed by the Steuben County Board of Commissioners on the above mentioned roads.

Violations of this ordinance shall be charged by a traffic summons issued by any police officer having traffic enforcement jurisdiction in Steuben County, Indiana. The Prosecuting Attorney for Steuben County, Indiana, is authorized to prosecute any violation. The courts of Steuben County, Indiana, having general traffic jurisdiction shall be empowered to process such charges as violations of the law as are all other traffic violations of the Indiana Code and like penalties shall be imposed as set forth in the Indiana Code for any violation, however, any fine is not to exceed FIVE HUNDRED DOLLARS, ($500.00).

This ordinance shall become effective after the third reading and publication of this ordinance as required by law.

Read and passed first reading on: 7/20/2020
Read and passed second reading on: 7/20/2020
Read and passed third reading on: 7/20/2020

STEUBEN COUNTY COMMISSIONERS
Ronald Smith, President, South District
James Crowl, Middle District
Lynne Liechty, North District

Attest:
Kim Meyers
Steuben County Auditor

Steuben County, Indiana
Traffic Ordinance No. 2162

Whereas the Steuben County Commissioners have caused a traffic study to be made over and along County Road East 400 North and County Road North 450 East, all in Steuben County, Indiana, and whereas, the Steuben County Commissioners have ordained and enacted that the hereinafter listed County Highway which cross, intersect or run perpendicular to, or any designated entrance shall be hereby declared to be a “4-way stop” intersection:

On CR 400 N   Stop Sign at CR 450 E heading Eastbound

Therefore, Be It Ordained That:
CR 400 N and CR 450 E be a stop condition on CR 400 N heading Eastbound. This ordinance repeals any and all other Ordinances on Stop Signs heretofore, passed by the Steuben County Board of Commissioners on the above mentioned roads.

Violations of this ordinance shall be charged by a traffic summons issued by any police officer having traffic enforcement jurisdiction in Steuben County, Indiana. The Prosecuting Attorney for Steuben County, Indiana, is authorized to prosecute any violation. The courts of Steuben County, Indiana, having general traffic jurisdiction shall be empowered to process such charges as violations of the law as are all other traffic violations of the Indiana Code and like penalties shall be imposed as set forth in the Indiana Code for any violation, however, any fine is not to exceed **FIVE HUNDRED DOLLARS, ($500.00)**.

This ordinance shall become effective after the third reading and publication of this ordinance as required by law.

Read and passed first reading on: 7/20/2020  
Read and passed second reading on: 7/20/2020  
Read and passed third reading on: 7/20/2020

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**STEUBEN COUNTY COMMISSIONERS**  
Ronald Smith, President, South District  
James Crowl, Middle District  
Lynne Liechty, North District

Attest:  
Kim Meyers  
Steuben County Auditor

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**Steuben County, Indiana**  
**Traffic Ordinance No. 2163**

Whereas the Steuben County Commissioners have caused a traffic study to be made over and along CR 450 W from 675 feet south of CR 775 N to the Michigan State Line, all in Steuben County, Indiana, and whereas, the Steuben County Commissioners have determined it is in the best interest of the health and safety and general welfare of the public traveling over and along CR 450 W from 675 feet south of CR 775 N to the Michigan State Line, all in Steuben County, Indiana, to have the speed of motor vehicles along said roadways regulated to thirty (30) miles per hour.

**Therefore, Be It Ordained That:**  
The maximum speed limit over and along CR 450 W from 675 feet south of CR 775 N to the Michigan State Line, all in Steuben County, Indiana, shall be thirty (30) miles per hour for all motor vehicles traveling over and along said roadways.

Violations of this ordinance shall be charged by a traffic summons issued by any police officer having traffic enforcement jurisdiction in Steuben County, Indiana. The Prosecuting Attorney for Steuben County, Indiana, is authorized to prosecute any violation. The courts of Steuben County, Indiana, having general traffic jurisdiction shall be empowered to process such charges as violations of the law as are all other traffic violations of the Indiana Code and like penalties shall be imposed as set forth in the Indiana Code for any violation, however, any fine is not to exceed **FIVE HUNDRED DOLLARS, ($500.00)**.

This ordinance shall become effective after the third reading and publication of this ordinance as required by law.

Read and passed first reading on: 7/20/2020  
Read and passed second reading on: 7/20/2020  
Read and passed third reading on: 7/20/2020

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**STEUBEN COUNTY COMMISSIONERS**  
Ronald Smith, President, South District  
James Crowl, Middle District  
Lynne Liechty, North District

Attest:
Todd Finan, Hollywood Landing Commons – Crooked Lake, came to the Commissioners regarding a potential crosswalk on Orland Road. Mr. Finan said the concern of the Commons is the traffic between 200 W and Sycamore Beach Road because the speed is excessive. He said if there was some way to control that by alerting the drivers about a crosswalk, it may help. Jennifer Sharkey said the speed limit is 30 mph and most likely people travel about 40 mph and perhaps higher. Ms. Sharkey said she reached out to the Safety Engineer at LTAP to get an idea what areas across the State are doing. She said the Safety Engineer’s concern was the same as hers and if they placed a crossing in one location, a policy should be in place before random case by case situations were handled.

Ms. Sharkey said she wasn’t sure if the Sheriff’s radar signs could be moved to that location to draw attention to some of the speed concerns or not. Rodney Robinson, Sheriff, said once the sign is repaired, they can put it in the area and get some data collected.

Lynne Liechty asked if there was an Association in that area. Todd Finan said there is an Association. Commissioner Liechty asked if they could create signage about a child walk way and have a sign that alerts people there is a crossing present. Jennifer Sharkey said if it is placed within the right of way, it would have to be approved and have a Maintenance Agreement. Ms. Sharkey said there is also a drainage grate that may be in the way of pavement markings. She said there could be warning signs placed coming from 200 W, but coming from Sycamore Beach Road, is a little more difficult.

Rodney Robinson said once the sign is repaired, he will get with Jennifer Sharkey to place the sign and get some data collected.

Todd Finan asked if they could buy temporary signs warning people to watch out for their children. Jennifer Sharkey said that could be done as long as it was not in the right of way. Clint Knauer said signage outside of the right of way might be a potential issue with the Plan Commission.

Ms. Sharkey asked if the brush in that area could be cut away from the road as well. Mr. Finan said he could bring that concern to the Association Meeting.

Ms. Sharkey said there is a tree that is leaning over onto 200 N and she believes Lakeside Farms may own the property. She said it is out of the capability of the Highway Department and the removal would have to be hired out because it is leaning on another tree. James Crowl said it is a dangerous situation. Ms. Sharkey said they would have to shut down that part of the road while that tree is taken down. James Crowl said he thinks it would be wise to work with Lakeside Farms for the safety of the people that travel that road.

Clint Knauer, Planning & Building, came to the Commissioners regarding the Austin Property on Lake Gage. He said they have been working on this for several months and Craig Benson got involved in November representing the property owners. Mr. Knauer said he received a phone call this morning informing him that an agreement has been reached between the neighbors of the property and the owners. Mr. Knauer asked if the Commissioners want to keep moving forward with the action or not. He said Donald Stuckey’s recommendation the last time was stick them on the one (1) month deadline, the County will move forward in 30 days and start getting quotes for demolition.

Clint Knauer said they also received a phone call from the Association President, whom is not directly involved, but had knowledge of the issue. Mr. Knauer said as of right now, it is still a violation, they are still moving forward, but they think there has been an agreement reached and their plan was to tear it down.

The Commissioners agreed to continue on with the violation. Clint Knauer said he will start getting bids and give the 30-day notice.

Craig Benson stated hopefully a purchase agreement will be signed this week and it is a cash deal. Mr. Benson said he said they hope to have a closing in two (2) weeks and the perspective purchaser may want to save the boat house and the garage, but that will be something for him to submit to the Commissioners. He said the
survey has been completed and if they get the purchase agreement signed this week, they hope the closing will be in a couple weeks.

James Crowl said in the meantime, Clint Knauer can get prices for what it will cost to tear it down and in 30 days if it is still there and nothing has been done, it can be torn down. Craig Benson said the proper advertising will have to be done. Commissioner Crowl said he understands that, but they can continue on. Craig Benson said he will provide the Commissioners a copy of the closing document.

The Commissioners’ signed the Obergfell Subdivision Plat.

Jennifer Sharkey, Gary Fair and Derek Iddings came to the Commissioners regarding their recommendation for the new Uniform Contract. Ms. Sharkey said three (3) quotes were received from Wildman, Aramark and Cintas. She said the three (3) of them, along with the Sheriff’s Department were involved in conversations on directions moving forward and while Wildman has provided good service, the cost side of things have been more than anticipated and more than what they feel they are comfortable with moving forward. Ms. Sharkey said looking at the products and cost, Cintas seemed to be the recommendation they would make moving forward.

Derek Iddings, Highway Superintendent, said the shirts provided by Cintas seemed more durable and in their line of work they get rips and snags in the ones they currently have. Sometimes the shirts get fixed, sometimes they don’t, but the shirts from Cintas seem like a better product. Gary Fair seconded that and he said the quality of the material is superior to what they are currently getting. Mr. Fair said he also spoke to the Sheriff and he plans on staying with the same color scheme as the maintenance personnel in the Community Center; however, he’s asking for a half dozen of the Steuben County Badges for another project he’s working on and that would be an outright purchase by Sheriff Robinson.

Jennifer Sharkey said comparing uniform bids from one company to the next was very difficult and they tried their best to get what the unit cost would be. From the Highway perspective, Wildman would be approximately $243.41 a week, Aramark was $168.46 a week and Cintas was $139.84 a week. Lynne Liechty made a motion to approve the recommendation to accept the quote from Cintas. James Crowl seconded that motion and the motion carried with two (2) ayes.

Donald Stuckey, County Attorney, submitted Resolution 07-2020-02 for approval. This resolution allows James Crowl to sign the CARES Act Reimbursements. Lynne Liechty made a motion to approve Resolution 07-2020-02. James Crowl seconded that motion and the motion carried with two (2) ayes.

Erin Schiffli submitted Coronavirus Reimbursement Requests #1 and #2 which need to be approved, signed and submitted. Lynne Liechty made a motion to approve Coronavirus Reimbursement Requests #1 and #2 and submit it to the IFA. James Crowl seconded that motion and the motion carried with two (2) ayes.

Frank Charlton, County Park Superintendent, requested permission to use the Commissioners’ Credit Card to purchase life saving buoys for the Beach. James Crowl made a motion to approve that request. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.

Jack Daniel, Martin Riley, returned to share and review square footages for the proposed Courthouse Project. Mr. Daniel said this is the summary from the report that they did two (2) years ago and it arrives at a square footage of roughly 60,100 square feet (addition plus renovation). He said they have been chasing the right construction cost for this knowing if you multiply industry accepted square foot cost numbers it would produce something in the $16 - $17 Million range.

He said he has spoken to Jeff Peters, Peters Financial, and put some figures together. He said they have knocked some square footage out of the first program document for a total project square footage of 48,687 sq ft, 33,822 of that is new square footage and 14,865 square feet is renovated. Jack Daniel said they used a conservative multiplier to the high side of $310.00 a square foot for new construction and $175.00 a square foot for renovated construction which produced a total project cost of $13,086 Million.
Jack Daniel submitted a spreadsheet about project costs because there is a difference between those and construction costs. Mr. Daniel said with Jeff Peters’ assistance there are some bits of information in the document that are worth noting. He said it begins with construction costs and rounded that to $13.1 Million. In addition to that there is a line item called FF&E (furniture, fixtures & equipment) in the amount of $350,000.00, security and technology $500,000.00, moving expenses TBD, soft costs including Martin Riley’s fees based on proposed contract 8.1% of construction, independent estimator $30,000.00, survey fee $3,980.00, soil borings $1,800.00 and per Jeff Peters’ direction, $225,000.00 for financing fees. He said that total project cost comes to $15.3 Million.

Mr. Daniel said Jeff Peters stated the referendum trigger, based on the 2020 ceiling, is $16.052 Million for Steuben County and the DLGF has issued an anticipated revision to that ceiling for 2021 in the amount of $16.727 Million, but that is unverified at this moment. He said the maximum bonding capacity is done by formula and is at $21.78 Million. Currently there is about $4 Million outstanding in bonds which makes $18 Million available. Mr. Peters recommends using the lease rental instead of the GO Bond.

Lynne Liechty informed Mr. Daniels that the Commissioners passed the Build, Operate and Transfer (BOT) Ordinance so under that, Steuben County can use the Municipal Lease Financing. Jack Daniels said that opens up some new avenues. Commissioner Liechty said the bonding fees, attorney fees, etc. are waived. Mr. Daniels said they have used this process in other scenarios and it is growing every year.

Jack Daniel said in summary, there is a path to get them to a project, but he’s not sure what the ceiling is. He said if it is in the $15 Million range, this plan is on the conservative side and in order to get them dialed in further, they would have to get under Contract and get going. Lynne Liechty said that is what they were hoping for, to get these numbers dialed in, because Council is going to have to approve whatever number we get to. Lynne Liechty said it is very well written and easy to read and she knows where Mr. Daniels got his numbers.

Dan Caruso asked if those numbers could be shared with County Council. The Commissioners said they would absolutely share.

Judge Allen Wheat asked, under the best-case scenario, when would the project actually begin. James Crowl said they would hope by the end of the year they can have all of the ducks in a row and open this up for bid. Commissioner Crowl said when he says bid, he is talking engineering. Lynne Liechty said they want everything all packaged, put together, ready to roll and pick the engineering firm they will start with. James Crowl said he wants to push this along, as it’s been something they’ve been working on for years and it is time, let’s get it done. The Commissioners thanked Jack Daniel for his presentation.

The Commissioners received the following correspondence: Andrea Kern, OCRA re: Rapid Recovery NLJ Expansion; Rodney Renkenberger, MRBC re: Request to Move Meeting; Joy Hudson, HPG Network re: Complacency Gap; Stacey Meek, NICC re: Advisory Board Agenda; Janel Meyer, SCSWCD re: Approved Board Meeting Minutes; IACC re: IACC Webinar Invite; Joy Hudson, HPG Network re: MC Caucus/Legislative Committee; Jim Freeman, ABS re: Special Announcement.

STEUBEN COUNTY BOARD OF COMMISSIONERS

_____________________________________________
Ronald L. Smith, President, South District

_____________________________________________
James A. Crowl, Vice President, Middle District

_____________________________________________
Lynne Liechty, North District

Attest:  __________________________________
Kim Meyers, Steuben County Auditor