STEUBEN COUNTY BOARD OF COMMISSIONERS MEETING
June 3, 2019

The Steuben County Commissioners met at 1:00 p.m. on Monday, June 3, 2019, in the Commissioners’ Room of the Steuben County Community Center. Present this day were Commissioners Ronald Smith, James Crowl and Lynne Liechty. Also present were Ken Shelton, Steuben County Councilman, Ruth Beer, Steuben County Councilwoman, Jim Getz, Steuben County Councilman, Kim Anderson, Steuben County Assessor, Donald Stuckey, County Attorney and Kim Meyers, Auditor.

Lynne Liechty made a motion to approve the claims submitted for payment this day totaling $311,789.37. Ronald Smith seconded that motion and the motion carried with two (2) ayes and one (1) abstention.

Kim Meyers, Auditor and Melissa Bixler, Treasurer, submitted the Monthly Comparison Report for review and approval. James Crowl made a motion to approve the Monthly Comparison Report. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Lynne Liechty made a motion to approve the minutes from the May 20, 2019, Commissioners’ Meeting. James Crowl seconded that motion and the motion carried with three (3) ayes.

The Commissioners signed the minutes from the May 6, 2019 Commissioners’ Meetings for the Index Book, which were approved at the prior meeting.

Rae Delaney, Payroll, submitted the May 24, 2019 payroll in the amount of $410,873.68 for approval. James Crowl made a motion to approve the May 24, 2019 payroll. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Ambulance Billings Services submitted proposed write-offs in the amount of $7,749.69 for six (6) patients that are deceased and estates or assets cannot be located. Lynne Liechty made a motion to approve the write-offs in the amount of $7,749.69. James Crowl seconded that motion and the motion carried with three (3) ayes.

Lee David, CAVA, submitted a 2020 Allocation Request in the amount of $3,750.00. The Commissioners took the request under advisement.

Ms. David thanked the Auditor’s Office for all their help with the TANF Grant and she also introduced CAVA’s summer intern, Courtney Hershberger.

Craig Holman, Steuben County Soil and Water Conservation District, submitted a 2020 Allocation Request in the amount of $16,000.00. The Commissioners took the request under advisement.

Bill Schmidt, Wood-Land-Lakes- RC&D, submitted a 2020 Allocation Request in the amount of $500.00. The Commissioners took the request under advisement.

Rodney Renkenberger, Maumee River Basin Commission, submitted a 2020 Allocation Request in the amount of $7,242.00. The Commissioners took the request under advisement.

Mr. Renkenberger said many things are going on that will benefit the County. He said that the Maumee River Basin Commission manages all of the FEMA Grants in the six (6) county area and by doing so, they get project management money which is counted towards the County’s contribution. Rodney Renkenberger said the Maumee River Basin has studied every stream in Steuben County up to the one (1) square mile cutoff. Mr. Renkenberger said that he is also trying to keep in close contact with Pete Hippensteel on Steuben County’s water quality issues. Rodney Renkenberger said that he has also been approached by several people to look at restudying Fish Creek because they feel that the flood insurance study is in error and it is putting some commercial properties in the flood zone. He said they have to be very careful that they are not addressing a single individual or property owners’ issue but if they can demonstrate it is a community issue, they are ready and willing to take a look at that.
June 3, 2019 Commissioners’ Meeting Continued

James Crowl said one of the things that the Maumee River Basin has done recently is water quality testing and they are expanding into that more and more. He said every time there is an algae bloom, everyone looks at the Maumee River Basin and testing is very important.

Matt Meersman, St. Joseph River Basin, submitted a 2020 Allocation Request in the amount of $6,520.00. The Commissioners took the request under advisement.

Mr. Meersman said when the Maumee River Basin and the St. Joseph River Basin were created, they had very different purposes with the St. Joe’s purpose being more water quality and Maumee being more flood control; however, they have become more like each other recently. He said the big change came when the State passed a bill that expanded the St. Joe River Basin’s scope to include flood mitigation and they now have a very similar purpose. Mr. Meersman said along with that, they were successful in securing more funds from the State and that means there is more local match potential for the County. He said they are trying to expand on what they offer and give more leverage to the funds that the County provides. He said that this year the Annual Symposium was held at the State Park in Steuben County.

Matt Meersman informed the Commissioners that the Allocation request is based on the existing operating budget, divided as the State Statute asks them to divide it which is on land area coverage. Mr. Meersman said 15% of the basin in Indiana is in Steuben County so he is asking for 15% of that operating budget. He said that because the City of Angola also has a seat on the Commission, they are asked for some of that 15% which is based on population. Mr. Meersman stated that Steuben County is the only county left in the basin that is not funding at the requested amount based on land area. He also stated that 76% of the County drains to the St. Joe River, not the Maumee and requested the Commissioners to keep that in mind. Mr. Meersman said the St. Joe River Basin wants to be able to serve Steuben County the same way the Maumee River Basin has.

Isaac Lee, Steuben County Economic Development Corp, submitted a 2020 Allocation Request in the amount of $150,000.00. The Commissioners took the request under advisement.

Mr. Lee provided a packet to the Commissioners that included his normal action plan which he continues to update. He said the SCEDC continues to concentrate on business retention and expansion efforts which takes up about 80% of their time. He said that there are 955 business establishments in Steuben County. Mr. Lee reported on other projects that the EDC is working on and he requested to come back to the Commissioners to discuss a Housing Strategy Program.

Bill Schmidt asked about Shovel Ready Sites. Isaac Lee said there has been a change and the definitions for a Shovel Ready Site has changed.

Chris Stackhouse, RISE, submitted a 2020 Allocation Request in the amount of $50,000.00. The Commissioners took the request under advisement. Lynne Liechty said that last year she had hoped they had set a ceiling and she would like to stay at that because there are more requests coming. James Crowl said that they have to wait until everything is in before they do anything so this would just be taken under advisement.

Denise Kreais, COA, introduced herself as the new Executive Director. Ms. Kreais submitted a 2020 Allocation Request in the amount of $45,000.00. The Commissioners took the request under advisement. Ms. Kreais thanked everyone for helping out with the 5311 Grant, she said the grant was submitted for approximately $260,000.00 and with everyone’s help they got everything submitted on time. She informed the Commissioners that they are looking at venturing into a relocation in 2020.

Ms. Kreais said that the ridership is staying up with STAR and she said that she was surprised that about 42% of their ridership is under the age of 60. She said they recently received information from a large manufacturing company possibly doing a partnership with STAR getting people to and from work.

Alisa Mills, Community Humane Shelter of Steuben County, submitted a 2020 Allocation Request in the amount of $76,000.00. The Commissioners took the request under advisement.
Ms. Mills said they took in over 2,074 animals in 2018. 1,471 of those animals were adopted out, 169 were transported out of the County and 202 animals were returned to their owners. Ms. Mills stated that there were over 4,225 volunteer hours from the Community in 2018 and they also do the Literacy for Companionship once a month where a facilitator comes in and the children read to the animals. She said new people to the Community come in with questions about where they can walk the animals, where the parks are, rules, etc.

Alisa Mills said that the breakdown is based on how many animals are logged from the County. She said they break down each individual City and then the County. She said that the County had 659 animals in 2018 and then broke it down to the 50% portion which would be $115.27 per animal for a total amount due of $75,962.93. Ms. Mills said they round to the nearest $100.00 and that explains how they got the $76,000.00 Allocation Request.

Lynne Liechty asked if Ms. Mills received her request regarding the spreadsheet showing where the animals were picked up, what happened to them and the entire process. Alisa Mills gave Commissioner Liechty her information sheet.

Donald Stuckey informed the Commissioners that he reviewed the records from the Clear Lake Beach. He said Craig Benson was the County Attorney at that time and he filed a Quiet Title Action to eliminate the Right of Reversion to the family that gave the property to the County. Mr. Stuckey said that the Court entered an Order that the right of reversion no longer exists and the property is Steuben County’s. He said that he spoke to Craig Benson for clarification and Mr. Benson said that is what they were trying to do. Lynne Liechty said that she wanted to be assured, if they decide to move forward with the sale of the property, that the County was free and clear. Donald Stuckey said that there is an agreement regarding bathroom facilities that is separate than this but he doesn’t know if that still exists. Mr. Stuckey said that the Commissioners and Council may sell the property if they wish. Ronald Smith said that this is a joint action in which the Commissioners would have to initiate and the Council would have to give consideration as well. Lynne Liechty said that she would like to initiate and proceed with the sale of the property. James Crowl said that there are approved Contracts for work at the Clear Lake Beach. Lynne Liechty said that they have to proceed with the Contracts and those improvements would increase the value of the property. James Crowl said that the Town of Clear Lake should be the first ones to be contacted. Ronald Smith requested the Town of Clear Lake be informed that the County Attorney has given the Commissioners information on a Quieted Title and if they have wishes surrounding the Clear Lake Beach to please come to the next Commissioners’ Meeting and make those wishes known. Lynne Liechty asked if Commissioner Smith was saying that from the standpoint that the Town of Clear Lake didn’t want the property at all even if they were just given the property. Ronald Smith said that the Commissioners will give them that opportunity and if they decline then the Commissioners have other options. Commissioner Smith requested that a letter be sent to the Town of Clear Lake.

Bill Schmidt asked if the County could sell the property directly to the Town of Clear Lake without having an auction or opening it up to the general public. Donald Stuckey said that another governmental unit is exempted from the requirements.

James Crowl said that if the Town of Clear Lake has no interest in it, the property has to be appraised.

Kim Meyers asked Donald Stuckey if the County Council has to be involved in the initial decision the Commissioners have made. Mr. Stuckey said that the County Council does not have to be involved.

Mary and Russell McJunkin came to speak to the Commissioners about their driveway on Bellefontaine Road. Mr. McJunkin said that their driveway exits the property on top of a blind hill and you have to pull out about three (3) feet into the road, count for about 15 seconds and then pull out of the drive. He said he had a Ford Mustang when they bought the property and he sold it because the last time he drove it he almost got hit and he was in fear for his life while driving the car. Mr. McJunkin said that they have traded in Mary McJunkin’s smaller vehicle to buy her a truck that sits higher off the ground to help her see. Russell McJunkin said he almost got hit in his 1500 Truck about three (3) weeks ago by one of his co-workers; however, luckily, she wasn’t speeding and she saw him pull out of his driveway, but she had to lock up her brakes.

Mary McJunkin said when the Highway Department doesn’t mow, it gets even worse. In the winter when the snow is piled up, it is a hit or miss and you just can’t see. She said that Jen Sharkey recommended reducing the speed limit. Ms. McJunkin said that is a good suggestion, but drivers don’t follow the posted speed limit now.
James Crowl asked if they have considered moving their driveway to the other end of the property. Russell McJunkin said that the County Engineer said the way the septic is, it is unclear whether or not there is enough room to do that. Mr. McJunkin said that he has the Health Department’s copy of the Septic Plans, but it is not descriptive enough as to how far off the property line it sits.

Donald Stuckey said that there are State and Federal Guidelines about how much clearance is required.

Ms. McJunkin stated they cannot afford to relocate the driveway because they already paid to have all the rock put in the driveway.

Jennifer Sharkey said that she and Emmett Heller took a look and spoke to the McJunkin’s to see if it could be relocated to the east and get more up on the hill. She said that she also has a Traffic Ordinance to present that extends the 40 MPH limit past the McJunkin residence east towards 100 E. Emmett Heller said he knows that it would be impossible to pay attention, but if drivers pay attention when they are coming up Bellefontaine toward that driveway, you can see the McJunkin’s driveway from the bottom.

Lynne Liechty asked if there are Hidden Driveway signs that could be put up. Jennifer Sharkey said that they could put those up as well.

Ronald Smith asked Ms. Sharkey how to remediate the problem. Ms. Sharkey said that they have the Traffic Ordinance ready to approve and they have Hidden Drive Signs to install as well.

Ronald Smith said that this is not going to be popular with the people that travel this road. Kelli Johnson said that 100 E is just as blind and Commissioner Smith agreed. Ms. Johnson said that they have about a three (3) second count to pull out onto Bellefontaine Road from 100 E.

Ronald Smith recommended that the McJunkin’s get a price from someone that would help move the driveway to the east.

Jennifer Sharkey, Highway Engineer, submitted Centurylink Utility Permit #2840 for approval. James Crowl made a motion to approve Utility Permit #2840. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey informed the Commissioners that the contractors have been on site finishing the 200 N/SR 827 Project. She submitted a reimbursement voucher for inspection services for approval. Lynne Liechty made a motion to approve the reimbursement voucher. James Crowl seconded that motion and the motion carried with three (3) ayes.

Jennifer Sharkey submitted a reimbursement voucher for design services on the 200 N Phase II Project. Lynne Liechty made a motion to approve the reimbursement voucher. James Crowl seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey stated that there was a progress meeting for the Bike Trail held on May 29 and they need the subbase to dry out substantially to continue with the project. She said the Contractor can move on site June 17 and the tentative completion date is late July or early August. Corey Staley addressed the Commissioners on the Bike Trail progress.

Jennifer Sharkey submitted a request from Vice Insurance regarding the business drive. Ms. Sharkey said from reviewing the photos from before the construction and comparing the photos to now, she cannot see the substantial damage that is being described by Fred Vice. She said that they could fill in some of the potholes that may have resulted from the project, but as far as putting in a new driveway, she’s not sure that can be justified at this time.

Ms. Sharkey submitted the draft Contract on Bridge #51 with BF&S. She said that she was looking to target Community Crossings in 2020 with this Project, but they would not have the local matching funds needed so
June 3, 2019 Commissioners’ Meeting Continued

it may have to pushed out to 2021. Ms. Sharkey said she would like to move forward with the design of the bridge structure if the Commissioners agree and that would be in the amount of $127,130.00. She said part of those funds are in the 2019 budget and the rest would be in the 2020 budget. James Crowl made a motion to approve the design contract with BF&S. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Jennifer Sharkey reported that they will have the final plans for Bridge #17 to apply for the 2020 Community Crossings. She said that the local matching funds will be budgeted in 2020 from the Cumulative Bridge Fund.

Ms. Sharkey stated the scores for the 100 N/200 W Roundabout were sent to INDOT on May 22 for review. INDOT has approved the scoring procedures and the consultant selected is DLZ. She said that all of the submitting firms have been notified and they will proceed with contract negotiation at the end of this month.

Ms. Sharkey informed the Commissioners that the 200 N/200 W Traffic Signal was damaged on May 29 due to a traffic incident and the most expensive component of the traffic signal was damaged. She thanked the Commissioners for allowing a signal maintenance contract. She said that parts were borrowed from INDOT to get the signal operational by the next afternoon. Ms. Sharkey said that there is in insurance claim pending; however, they will have to get final invoices from the signal contractor, signal components and the pre-emption equipment.

Jennifer Sharkey submitted the contract for the E 20 N Paving Project. Ms. Sharkey said she recommends awarding it to E&B Paving for $104,410.00. Lynne Liechty made a motion to approve that Contract. James Crowl seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey also submitted the CCMG-2 micro-surface project results. She recommended awarding it to Pavement Solutions for the micro surface in the amount of $48,175.00 and three Rivers Barricade for the striping in the amount of $5,664.80. James Crowl made a motion to approve that contract. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Jennifer Sharkey stated that there was a meeting on May 30 regarding the CR 100 N Drainage. She said that they are looking to do ditching on the south side of the frontage road so they can get the water to stay on the south side instead of going in front of the Pier Place and the other commercial areas, then go behind the development and then into the retention area. Ms. Sharkey said she also had a follow up phone call with Mr. VanGordon regarding the project as well. Emmett Heller said he thinks they can get to it within two (2) weeks; however, the Pier Place needs to move items. James Crowl requested that Donald Stuckey send a letter to the Pier Place regarding their equipment that is located on County Property.

Ms. Sharkey submitted Traffic Ordinance 2156, amending Traffic Ordinance 502 that was passed in 1963. She said this is to extend the 40 MPH speed limit on Bellefontaine Road. Ronald Smith asked where the sign would be placed in relationship to the hill. Ms. Sharkey said that she would have it on the west side. Commissioner Smith thought it would be advantageous to put it on the east side of 100 E. Ms. Sharkey said that she can amend the Ordinance to include that specification. Donald Stuckey said that they can approve the Amended Ordinance today so the process is not held up.

Karen DeForest stated that people may start going around that road due to the change as she has seen increased traffic in that area already.

Lynne Liechty made a motion to approve the amended Traffic Ordinance 2156. James Crowl seconded that motion and the motion carried with three (3) ayes.

**Second and Third Readings**
Steuben County, Indiana
Traffic Ordinance No. 2156

Thereupon, County Commissioner, Lynne Liechty moved that all rules of procedure of the County Commissioners which might prevent, unless suspended, the second and third readings of Traffic Ordinance No 2156 for final passage and adoption of said Ordinances at this meeting without reading the said Ordinances in full but
reading the title only. This motion was seconded by James Crowl and was on the call of the roll adopted by the following vote:

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Under the suspension of the regular rules, County Commissioner, James Crowl, then moved that the Ordinances be read for the second and third readings by title only and thereby be ready for passage and final adoption in this meeting. This motion for the second and third readings for final passage and adoption of said Ordinances was seconded by Lynne Liechty and on the call of the roll was adopted by the following vote:

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\text{Ayes} & \text{Nays} \\
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The County Auditor then read aloud the title of said Ordinances for the second and third readings. Thereupon, County Commissioner, Lynne Liechty, moved for final passage and adoption of the Ordinances in full applicable regulations to establish such Ordinances. This motion for final passage and adoption was seconded by James Crowl and on the call of the roll adopted by the following vote:

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\begin{array}{c|c}
\text{Ayes} & \text{Nays} \\
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The President of the Steuben County Commissioners, Ronald L. Smith, declared publicly Traffic Ordinance No 2156 to have been duly passed and adopted. Thereupon, said Ordinance were signed by all members of the County Commissioners present and attested by the County Auditor. Traffic Ordinance 2156 is on file in the Auditor’s office. Traffic Ordinance No. 2156 reads as follows:

Steuben County, Indiana
Traffic Ordinance No. 2156

Whereas the Steuben County Commissioners have caused a traffic study to be made over and along Bellefontaine Road from S Old 27 to a distance of 1,450 feet east of S 100 E, all in Steuben County, Indiana, and whereas, the Steuben County Commissioners have determined it is in the best interest of the health and safety and general welfare of the public traveling over and along Bellefontaine Road from S Old 27 to a distance of 1,450 feet east of S 100 E, all in Steuben County, Indiana, to have the speed of motor vehicles along said roadways regulated to forty (40) miles per hour. This ordinance modifies Ordinance No. 502 passed on May 6, 1963.

Therefore, Be It ordained That:

The maximum speed limit over and along Bellefontaine Road from S Old 27 to a distance of 1,450 feet east of S 100 E, all in Steuben County, Indiana, shall be forty (40) miles per hour for all motor vehicles traveling over and along said roadways.

Violations of this ordinance shall be charged by a traffic summons issued by any police officer having traffic enforcement jurisdiction in Steuben County, Indiana. The Prosecuting Attorney for Steuben County, Indiana, is authorized to prosecute any violation. The courts of Steuben County, Indiana, having general traffic jurisdiction shall be empowered to process such charges as violations of the law as are all other traffic violations of the Indiana Code and like penalties shall be imposed as set forth in the Indiana Code for any violation, however, any fine is not to exceed FIVE HUNDRED DOLLARS, ($500.00).

This ordinance shall become effective after the third reading and publication of this ordinance as required by law.

Read and passed first reading on: 6/3/19
Read and passed second reading on: 6/3/19
Read and passed third reading on: 6/3/19
Ms. Sharkey also submitted Traffic Ordinance 2157, amending Traffic Ordinance No. 2124 that was passed in 2002 for Lane 250 and Lane 250c Lake Pleasant. She said Traffic Ordinance No. 2157 reduces the speed from 30 MPH to 25 MPH in that area. James Crowl made a motion to approve Traffic Ordinance No 2157. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Second and Third Readings
Steuben County, Indiana
Traffic Ordinance No. 2157

Thereupon, County Commissioner, Lynne Liechty moved that all rules of procedure of the County Commissioners which might prevent, unless suspended, the second and third readings of Traffic Ordinance No 2157 for final passage and adoption of said Ordinances at this meeting without reading the said Ordinances in full but reading the title only. This motion was seconded by James Crowl and was on the call of the roll adopted by the following vote:

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Under the suspension of the regular rules, County Commissioner, James Crowl, then moved that the Ordinances be read for the second and third readings by title only and thereby be ready for passage and final adoption in this meeting. This motion for the second and third readings for final passage and adoption of said Ordinances was seconded by Lynne Liechty and on the call of the roll was adopted by the following vote:

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The County Auditor then read aloud the title of said Ordinances for the second and third readings. Thereupon, County Commissioner, James Crowl, moved for final passage and adoption of the Ordinances in full applicable regulations to establish such Ordinances. This motion for final passage and adoption was seconded by Lynne Liechty and on the call of the roll adopted by the following vote:

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The President of the Steuben County Commissioners, Ronald L. Smith, declared publicly Traffic Ordinance No 2157 to have been duly passed and adopted. Thereupon, said Ordinance were signed by all members of the County Commissioners present and attested by the County Auditor. Traffic Ordinance 2157 is on file in the Auditor’s office. Traffic Ordinance No. 2157 reads as follows:

Steuben County, Indiana
Traffic Ordinance No. 2157

Whereas the Steuben County Commissioners have caused a traffic study to be made over and along Lake Pleasant Lane 250 and 250C from CR 760 N to Dead End, all in Steuben County, Indiana, and whereas, the Steuben County Commissioners have determined it is in the best interest of the health and safety and general welfare of the public traveling over and along Lake Pleasant Lane 250 and 250C from CR 760 N to Dead End, all in Steuben County.
June 3, 2019 Commissioners’ Meeting Continued

County, Indiana, to have the speed of motor vehicles along said roadways regulated to twenty-five (25) miles per hour. This ordinance modifies Ordinance No. 2124 passed on July 1, 2002.

Therefore, Be It Ordained That:

The maximum speed limit over and along Lake Pleasant Lane 250 and 250C from CR 760 N to Dead End, all in Steuben County, Indiana, shall be twenty-five (25) miles per hour for all motor vehicles traveling over and along said roadways.

Violations of this ordinance shall be charged by a traffic summons issued by any police officer having traffic enforcement jurisdiction in Steuben County, Indiana. The Prosecuting Attorney for Steuben County, Indiana, is authorized to prosecute any violation. The courts of Steuben County, Indiana, having general traffic jurisdiction shall be empowered to process such charges as violations of the law as are all other traffic violations of the Indiana Code and like penalties shall be imposed as set forth in the Indiana Code for any violation, however, any fine is not to exceed FIVE HUNDRED DOLLARS, ($500.00).

This ordinance shall become effective after the third reading and publication of this ordinance as required by law.

Read and passed first reading on: 6/3/19
Read and passed second reading on: 6/3/19
Read and passed third reading on: 6/3/19

STEUBEN COUNTY COMMISSIONERS
Ronald Smith, President, South District
James Crowl, Middle District
Lynne Liechty, North District

Attest:
Kim Meyers
Steuben County Auditor

Jennifer Sharkey submitted Traffic Ordinance No 2158 for CR 675 W from SR 120 south to a distance of 4,500 feet. Ms. Sharkey said that this will lower the speed limit to 45 MPH because it is currently 50 MPH unposted. Lynne Liechty made a motion to approve Traffic Ordinance No 2158. James Crowl seconded that motion and the motion carried with three (3) ayes.

Second and Third Readings
Steuben County, Indiana
Traffic Ordinance No. 2158

Thereupon, County Commissioner, James Crowl moved that all rules of procedure of the County Commissioners which might prevent, unless suspended, the second and third readings of Traffic Ordinance No 2157 for final passage and adoption of said Ordinances at this meeting without reading the said Ordinances in full but reading the title only. This motion was seconded by Lynne Liechty and was on the call of the roll adopted by the following vote:

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Under the suspension of the regular rules, County Commissioner, Lynne Liechty then moved that the Ordinances be read for the second and third readings by title only and thereby be ready for passage and final adoption in this meeting. This motion for the second and third readings for final passage and adoption of said Ordinances was seconded by James Crowl and on the call of the roll was adopted by the following vote:

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The County Auditor then read aloud the title of said Ordinances for the second and third readings. Thereupon, County Commissioner, Lynne Liechty, moved for final passage and adoption of the Ordinances in full applicable regulations to establish such Ordinances. This motion for final passage and adoption was seconded by James Crowl and on the call of the roll adopted by the following vote:

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\text{Nays} & 0
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The President of the Steuben County Commissioners, Ronald L. Smith, declared publicly Traffic Ordinance No 2158 to have been duly passed and adopted. Thereupon, said Ordinance were signed by all members of the County Commissioners present and attested by the County Auditor. Traffic Ordinance 2158 is on file in the Auditor’s office. Traffic Ordinance No. 2158 reads as follows:

**Steuben County, Indiana**

**Traffic Ordinance No. 2158**

Whereas the Steuben County Commissioners have caused a traffic study to be made over and along N 675 W from SR 120 to a distance 4,500 feet south, all in Steuben County, Indiana, and whereas, the Steuben County Commissioners have determined it is in the best interest of the health and safety and general welfare of the public traveling over and along N 675 W from SR 120 to a distance 4,500 feet south, all in Steuben County, Indiana, to have the speed of motor vehicles along said roadways regulated to forty-five (45) miles per hour.

**Therefore, Be It Ordained That:**

The maximum speed limit over and along N 675 W from SR 120 to a distance 4,500 feet south, all in Steuben County, Indiana, shall be forty-five (45) miles per hour for all motor vehicles traveling over and along said roadways.

Violations of this ordinance shall be charged by a traffic summons issued by any police officer having traffic enforcement jurisdiction in Steuben County, Indiana. The Prosecuting Attorney for Steuben County, Indiana, is authorized to prosecute any violation. The courts of Steuben County, Indiana, having general traffic jurisdiction shall be empowered to process such charges as violations of the law as are all other traffic violations of the Indiana Code and like penalties shall be imposed as set forth in the Indiana Code for any violation, however, any fine is not to exceed FIVE HUNDRED DOLLARS, ($500.00).

This ordinance shall become effective after the third reading and publication of this ordinance as required by law.

Read and passed first reading on: 6/3/19
Read and passed second reading on: 6/3/19
Read and passed third reading on: 6/3/19

**STEUBEN COUNTY COMMISSIONERS**

Ronald Smith, President, South District
James Crowl, Middle District
Lynne Liechty, North District

Attest:
Kim Meyers
Steuben County Auditor

Ms. Sharkey updated the Commissioners on the 150 N paving request from the Sewer District. She said at this time the Highway Department has no further action since the Commissioners have taken it under advisement. She said they received a phone call from a resident on the west side of 900 W between SR 327 and 900 W. That resident stated that a lot of traffic is not utilizing 900 W, they are actually using SR 327 to gain access, so they felt that portion should be included if this request is approved. Ms. Sharkey said she is not sure if the Commissioners want the Sewer District to take that into consideration with their project if it moves forward. She said if the Highway Department does from SR 327 to 900 W and then 900 W to 800 W, they would have to go all the way to
Flint Road and 100 N so it is a longer project than just that mile. Lynne Liechty said she really wants to stick with the earlier request by the Sewer District. James Crowl asked for the cost analysis. Jennifer Sharkey said she could work on that.

Jennifer Sharkey said that she has requested an extension of time to submit the 2020 budget due to waiting on quotes and the fact that she will be out of the office in June.

Bill Schmidt said at the end of Lane 490 there was standing water that was about 6 or 8 inches deep. He said there is a ditch that runs along the east side of the road and he believes the drain is plugged. Mr. Schmidt asked if that drain could be opened up some way. He said the drain is under 300 and runs from the east side of 300 to the west side of 300 to where it drains directly into Jimmerson Lake. Emmett Heller stated they do have equipment to flush that out.

Emmett Heller, Highway Superintendent, reported the paving at Ball Lake is done. He updated the Commissioners on projects that the Highway Department has been working on.

Mr. Heller stated 675 was completed and he would like to regrade it in a couple weeks. He said there is some water sitting on the west side and there is no place for it to go.

He reported paving is being done around Crooked Lake on the Sycamore Beach side today.

Kylee Harris, Event Center Coordinator, submitted quotes for two (2) different types of tires for the County Park truck. Ms. Harris said the quotes are from Bill's Towing. Lynne Liechty asked where the other quotes were. Ms. Harris said that Frank Charlton wanted the Commissioners to choose between the two (2) tires. Ms. Harris said that Mr. Charlton indicated he would not exceed the $941.00. James Crowl said they are not going to choose his tires, he needs to do it and he has to get quotes from two (2) or three (3) different companies in order for a decision to be made.

Ms. Harris said the Exotic Pet Sale went fine. Lynne Liechty said the biggest problem they had was the GPS did not locate the Event Center and that needs to be fixed. Kylee Harris said she has addressed it several times with GIS and the Post Office.

Linda Myers, Recorder, submitted a Redaction Services and Support Agreement with Computer Systems Inc. for approval. James Crowl made a motion to approve the Agreement. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Tami Sumney, IT Director, submitted a request to purchase For the Record Software in the amount of $10,410.96 and three (3) new computers for the Courtrooms in the amount of $4,815.21 from PCM-G. Lynne Liechty made a motion to approve the purchase requests. James Crowl seconded that motion and the motion carried with three (3) ayes.

Matt Brinkman, Region 3a, submitted a 2020 Allocation Request Letter in the amount of $12,445.00. The Commissioners took the request under advisement.

Alicia vanEe, Health Department, submitted a request to allow Imaging Office Solutions to continue with the process of scanning all septic permits into digital format. Ms. vanEe said that the total amount is $3,373.86 and will be paid from the Local Health Maintenance Fund. James Crowl made a motion to approve the request. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Ms. vanEe also submitted a request to purchase a pharmacy grade refrigerator in the amount of $6,999.77 from the Indiana Local Health Department Trust Account. Lynne Liechty made a motion to approve that purchase. James Crowl seconded that motion and the motion carried with three (3) ayes.

Ms. vanEe submitted a request to use Local Health Maintenance carry over funds in the amount of $4,500.00 to put towards the SmartGov user licenses for a twelve (12) month period. James Crowl made a motion to approve that request. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.
Alicia vanEe submitted Grant Applications for Local Health Maintenance (1168) and the Trust Account (1206) for approval. Lynne Liechty made a motion to approve the grant applications. James Crowl seconded that motion and the motion carried with three (3) ayes.

Ms. vanEe also submitted a Grant Application for Public Health Preparedness (8112) for approval. James Crowl made a motion to approve that grant application. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Rodney Robinson, Sheriff, submitted a Quote from Spillman for an upgrade to the system. Sheriff Robinson said that Steuben County’s Portion is $49,189.97; however, he is requesting that the Commissioners pay for half. Kim Meyers indicated that there are available funds in LIT and an additional may be requested from County Council. Lynne Liechty made a motion to allow Sheriff Robinson to request an additional appropriation in the amount of $24,594.99 from LIT to help pay for the Spillman upgrade. James Crowl seconded that motion and the motion carried with three (3) ayes.

Bill Schmidt stated that the next matter is coming to the BZA and asked if he needs to leave the room. Donald Stuckey said that Mr. Schmidt does not need to leave the room; however, Karen DeForest needs to leave because she sat in for Bill Schmidt during the BZA meeting in which this matter was discussed and tabled.

Paul Schlatter, Lake George Resident, thanked the Commissioners for allowing him to speak. Mr. Schlatter stated that this matter concerns a substantial variance of property on 700. He said the property they are concerned about is a piece of property in which they are wanting to build thirty-six (36) garage condos. Mr. Schlatter said the area is zoned Lake Residential and they are protesting this variance. He said the property was just purchased for $60,000.00 and they got it cheaper than they would if they bought commercial or industrial land. Mr. Schlatter further stated that the proposed project is underfunded because they are only building one (1) phase at a time. He said they allegedly have a proposed detention pond as well and all of the waste from this area, whether it goes to the retention pond or not, will come down hill and will be sent on to Lake James. Mr. Schlatter said that he is on the Lake George Conservancy Board and he is the former President of the Cottagers Association, both of which are opposing this. He said that it seems unconscionable to him that someone wants to come in and profit by putting 36 garages here when all of these homeowners are going to have devalued land. Mr. Schlatter said this is the wrong place to put the garage condos and there are other commercial and industrial properties for sale in the area. He said it is purely financial and the project is way underfunded.

Ronald Smith said that they received information on this project in Drainage Board with respect to drainage and they realize that this is headed to the BZA. Commissioner Smith thanked Mr. Schlatter for informing the Commission Board of the issues. James Crowl stated that in the Drainage Board Meeting this morning they asked for an opinion. Commissioner Crowl said that their opinion is that there is no regulated drain, so as a Drainage Board they do not have an opinion because there is no regulated drain on this piece of real estate. Mr. Schlatter said he understands what Commissioner Crowl is saying, but having thirty-six (36) garages in your back yard is like having a 7/11 in your back yard and no one wants that.

Jim Getz said that he also lives on Lake George and with this going on he does not walk on the weekends because he doesn’t want to run into anyone. Mr. Getz said that everyone is totally opposed to this and they made that clear at the BZA meeting. He said that he knows that they don’t have any control over what happens over at Clear Lake but he came across Territorial Road and the garage condos out there to the southeast side of Clear Lake have satellite dishes on them.
Mr. Schlatter said that people remove their RV’s from the garage condos on Lake James. That is where they stay and that is how they avoid paying property taxes.

Brett Hays, NICC, submitted the TANF Grant Reimbursement Request for approval. Lynne Liechty made a motion to approve the TANF Grant Reimbursement Request. James Crowl seconded that motion and the motion carried with three (3) ayes.

Mr. Hays also requested permission to allow Kim Meyers to e-sign the Contract Amendment. James Crowl made a motion to permit Kim Meyers to e-sign the Contract Amendment. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

The Steuben County Literacy Coalition submitted a 2020 Annual Allocation request in the amount of $5,000.00. The Commissioners took the request under advisement.

The Steuben County 4-H Board submitted a 2020 Annual Allocation request in the amount of $10,000.00. The Commissioners took the request under advisement.

Mary Fatchett, Land of Lakes Family Health Services, Inc. (Well Child Clinic) submitted a 2020 Annual Allocation in the amount of $3,000.00. The Commissioners took the request under advisement.

James Crowl made a motion to approve the Executive Session Statement from the Executive Session held on Thursday, May 23, 2019, at 9:00 a.m. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Lynne Liechty made a motion to approve the FMLA Mediated Settlement Agreement in the amount of $95,000.00 with $50,000.00 being paid by the Insurance Company and $45,000.00 being paid by the County. James Crowl seconded that motion and the motion carried with three (3) ayes.

James Crowl made a motion to amend the Life and AD&D Policy with Lincoln to increase the maximum age of the spouse from 70 years of age to 99 years of age. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Clint Knauer, Plan Commission, submitted a Registration Form for the 2020 Census New Construction Program for approval. Lynne Liechty made a motion to approve the Registration Form. James Crowl seconded that motion and the motion carried with three (3) ayes.

Peter VanGompel requested permission to metal detect at the Old County Home site. The Commissioners declined to give him permission to do so.

Kim Anderson, Assessor, informed the Commissioners that Pictometry has been done; however, due to the weather, it is only 80% completed. Ms. Anderson stated that the other 20% will be completed in the fall once the leaves fall. She said the hard copy will be here this week so it can be installed within the next couple weeks. Ms. Anderson said that she will also start training with the Sheriff and IT on how to use the information. She said that some of the clarity is off and she was hoping they would be clearer.

James Crowl said that he checked at EMS North and the County does not have a well or a sewer system in place because it is shared with the neighbor. Commissioner Crowl said there also is no definite clarity of where the driveway is. Donald Stuckey said that he has ordered the deeds, but he hasn’t gotten them from Fidelity yet.

Ronald Smith requested Erin Schiffli to send a letter back to the Traditions Group informing them that the Commissioners do not feel that anything is needed at the Courthouse at this time and an assessment is not necessary.

Bill Schmidt said that he drove by what used to be the County Home and he said Handy Excavating did a really nice job with cleaning it up.
The Commissioners received the following correspondence: John Righeimer, Indiana Energy Brokers re: Natural Gas; Joy Hudson HPG Network re: 2019 Summer Study Topics; Robert Hamilton, Hall Signs re: 2019 Q2 Spring Sale; Brett Hays, NICC re: NICC Advisory Board; Ezequiel Sanchez re: Website Contact Request; Rodney Renkenberger re: Maumee River Basin Commission Board Meeting.

STEUBEN COUNTY BOARD OF COMMISSIONERS

_____________________________________________
Ronald L. Smith, President, South District

_____________________________________________
James A. Crowl, Vice President, Middle District

_____________________________________________
Lynne Liechty, North District

Attest: ___________________________________
Kim Meyers, Steuben County Auditor