The Steuben County Commissioners met at 8:30 p.m. on Monday, April 20, 2020, in the Commissioners’ Room of the Steuben County Community Center. Present this day were Commissioners James Crowl and Lynne Liechty. Also present was Kim Meyers, Steuben County Auditor. Present via Conference Call were Isaac Lee, Frank Charlton, Randy Coffey, Dan Caruso, Jim Getz, Connie McCahill, Joshua Odom, Brent Shull, Rick Michael, Chris Folland, Mike Marturello, Linda Myers, Terry Minnix, Karen DeForest, Craig Ralston, Suzy Redman, Ken Wilson and Vina Conti.

Denise Kreais, Council on Aging, submitted the 5311 Transportation and the 5339 Vehicle Grant Applications for approval. Lynne Liechty made a motion to approve both Grant Applications. James Crowl seconded that motion and the motion carried with two (2) ayes.

Ms. Kreais said that progress has not stopped on the new building and they are still targeting September 1 as their move-in date. Ms. Kreais stated they are permitted to provide rideship for free to people who are experiencing hardship and they also provide a delivery service to homes.

Gary Fair, Community Center Building Manager, submitted quotes for the sealcoating and striping of all County parking lots. Mr. Fair said he recommends the low bid from Excell Paving in the amount of $22,300.00 due to the fact it was almost $20,000.00 lower than the other bids received. He said he would like to get started on the north Community Center lot as soon as possible because the Farmer’s Market is scheduled to open on May 2. Lynne Liechty made a motion to approve the low quote from Excell Paving in the amount of $22,300.00. James Crowl seconded that motion and the motion carried with two (2) ayes.

Alicia vanEe, Health Department, submitted a Grant Application for approval. Ms. vanEe stated this Grant is being applied for through OCRA to pay for supplies in the amount of $127,547.60. James Crowl made a motion to approve the Grant Application. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.

Lynne Liechty made a motion to approve the claims submitted for payment this day totaling $537,832.54. James Crowl seconded that motion and the motion carried with two (2) ayes.

James Crowl made a motion to approve the April 10, 2020 Payroll in the amount of $410,866.56. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.

Lynne Liechty made a motion to approve the quote from Cooper Trenching in the amount of $2,424.00 for the boring of the water lines for the Airport Bathroom Project. James Crowl seconded that motion and the motion carried with two (2) ayes.

Due to the fact the County Park Seasonal Employees have been employees for many years, are part time and are needed immediately, Lynne Liechty made a motion to approve the County Park Seasonal Employee Drug Screen Waiver. James Crowl seconded that motion and the motion carried with two (2) ayes.

Lynne Liechty made a motion to approve the first quarter miscellaneous claims in the amount of $577,080.91. James Crowl seconded that motion and the motion carried with two (2) ayes.

Jennifer Sharkey, Highway Engineer, submitted the final 200 N/SR 827 Change Order. She said this does not impact the budget. Lynne Liechty made a motion to approve the final Change Order. James Crowl seconded that motion and the motion carried with two (2) ayes.

Ms. Sharkey also submitted the Final Acceptance Form for the 200 N/SR 827 Project which allows for the closeout of the project items and the grant. James Crowl made a motion to approve the Final Acceptance. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.
Jennifer Sharkey submitted a reimbursement voucher for engineering services on the 100 N/200 W Roundabout Project for approval. James Crowl made a motion to approve the reimbursement voucher. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.

Ms. Sharkey stated INDOT did inform her that Beam, Longest and Neff had been selected for the Bridge Inspections.

Jennifer Sharkey discussed the Pleasant Lake Road Right of Way concern. She stated she has talked to Don Stuckey and Latriealle Wheat regarding the issue. Ms. Sharkey said they do plan to resurface the roadways in Pleasant Lake this year and they are concerned with whether or not they need to reconstruct the intersection. Ms. Sharkey said that since the County doesn’t technically have the right of way, we might not be able to do improvements to that piece of roadway. James Crowl recommended that Ms. Sharkey reach out to Donald Stuckey and let him handle it directly with Latriealle Wheat.

Ms. Sharkey stated John Deere informed KFG that the mower tractors may not be available until October. She said they will work with three (3) mower tractors this season to cover the county.

Jennifer Sharkey said Randy Brown informed Department Heads regarding COVID-19 Grant Portal Accounts with FEMA. She said they did receive the confirmation on Thursday so they have that portal created and they will do their expenses through that.

Ms. Sharkey said Rick Bristle has contacted her again about 700 N and would like to have it done as soon as possible. She said the chip spreader rental agreement is for August and that is the earliest the County could provide those services if that is the route the Commissioners want to go. Lynne Liechty said she went and reviewed the property and it is a short section in which he wants chip and sealed. James Crowl asked if the prep for the 500 feet could be done as soon as possible so it is ready for chip and seal. Ms. Sharkey said they can look at getting that prepared and she will work out a payment agreement with Mr. Bristle. The Commissioners recommended Donald Stuckey draft an agreement for that payment. Kim Meyers said she will look into any provisions regarding the County providing private work, but they are not setting policy, this is being done on a case by case basis. She said a notation needs to be reflected in the minutes regarding the agreement. James Crowl said no motion will be made until the agreement is drafted.

The Commissioners received the following correspondence: IDNR re: Waterlines; IACC re: COVID-19 and local transportation funding webinar; MSD re: Prom Cancellation; Scott Caro re: Website Request re: Lake Homeowner; Keri Cope re: Website Request re: Campgrounds; John Sampson, NEIndiana re: Joint Order for PPE; Evan & Suzy Rice re: Website Request re: Lakes/COVID-19; Janel Meyer, SCSWCD re: Cancelled Board Meeting; AeRin Schueler re: Website Request re: Lakes/Sandbar/COVID-19; Marsha Craney-Blevins, GAI re: GAI Consultants; Miguel Trevino, DLZ re: Checking In; Donald Dumoulin re: Lakes/Sandbar/COVID-19; IACC re: Cybersecurity Council Alerts & Guidance; IACC re: Webinar

STUEBEN COUNTY BOARD OF COMMISSIONERS

______________________________________
Ronald L. Smith, President, South District

______________________________________
James A. Crowl, Vice President, Middle District

______________________________________
Lynne Liechty, North District

Attest: ____________________________
Kim Meyers, Steuben County Auditor