STEUBEN COUNTY BOARD OF COMMISSIONERS
ADMINISTRATIVE/EMERGENCY EXPENDITURE MEETING
December 9, 2019

The Steuben County Commissioners met at 8:30 a.m. on Monday, December 9, 2019, in the Commissioners’ Room of the Steuben County Community Center. Present this day were Commissioners James Crowl and Lynne Liechty. Also present were Ruth Beer, Steuben County Councilwoman and Kim Meyers, Auditor.

Rodney Robinson, Sheriff, submitted an Interlocal Agreement with Elkhart County regarding the housing of a juvenile inmate for the cost of $40.00 per day. Lynne Liechty made a motion to approve the Interlocal Agreement with Elkhart County. James Crowl seconded that motion and the motion carried with two (2) ayes.

Patrick Kirkpatrick, EMS Director, informed the Commissioners that when the water heater at the Annex leaked it ruined the TV. Mr. Kirkpatrick said he was able to find one for $227.97; however, he does not have the funding for it. Lynne Liechty made a motion to approve the purchase of the new TV in the amount of $227.97 to be paid from Cum. Cap. 1138-000-4000.15. James Crowl seconded that motion and the motion carried with two (2) ayes.

Frank Charlton, County Park Superintendent, submitted a quote from Sevits Tree Service in the amount of $3,750.00 for brush removal. Mr. Charlton said Sevits Tree Service is the only business that has the proper equipment to remove the brush from the shoreline. James Crowl made a motion to approve quote from Sevits Tree Service. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.

Gary Fair, Community Center Building Manager, submitted an estimate from KSS Enterprises in the amount of $1,114.00, for repairs to the floor scrubber. Mr. Fair said that initially, the repairs were not to exceed $710.00; however, more repairs were needed than initially thought. Mr. Fair said that he does not have the funds to cover this repair. Lynne Liechty made a motion to approve the estimate in the amount of $1,114.00 to be paid from 1000-068-3000.39. James Crowl seconded that motion and the motion carried with two (2) ayes.

Mr. Fair also informed the Commissioners that Michelle Cook has contacted him about hosting an after-hours cooking class in the Purdue Extension Kitchen. Mr. Fair said that the Health Department says no permit is needed and Purdue Extension is okay with the classes as well. He said the class will be six (6) months long with classes taking place two (2) times a week from approximately 6:00 – 8:00 p.m. The Commissioners said they want to check on rental rates and do some research before a decision is made. Mr. Fair said he will bring it back to the Commissioners’ at the next meeting.

Jennifer Sharkey, Highway Engineer, submitted the Community Crossings Contract for the 500 S Project in the amount of $137,838.03 for approval. Lynne Liechty made a motion to approve that Contract. James Crowl seconded that motion and the motion carried with two (2) ayes.

James Crowl asked Ms. Sharkey about burning leaves on County Roads. Lynne Liechty said there is no ordinance in place and it is up to the Lake Associations. Commissioner Liechty said the Lake Associations set forth their own rulings. Ms. Sharkey said there has been a lot of discussions back and forth and she is waiting to hear from Donald Stuckey on the matter. Ms. Sharkey said some residents have done their own research and there may be some language in the Indiana Code regarding this issue. She said there may be some responsibilities on Fire Department Districts as well, but the Highway Department and Sheriff’s Department are still coordinating on that.

Bill Schmidt stated that Lake Associations can suggest to their residents what they might and might not do, but typically a Lake Association doesn’t have the right to tell someone they can’t do something. Lynne Liechty said they can write a letter, but they can’t enforce.

Crystal Dadura, HR Director, reminded the Commissioners that the INSharp Safety Inspection is taking place tomorrow, Tuesday, December 10.
Ms. Dadura also asked for permission to schedule the Community Center Christmas Party on Thursday, December 19 from 11:00 a.m. – 2:00 p.m. She said all of the departments will be signed up for a potluck style luncheon and the Commissioners will take care of the meat again. Kim Meyers stated due to the vending machines going away, there is not enough money in that fund to support purchasing the meat for the party. James Crowl suggested that the three (3) Commissioners pay for the meat personally. It was also decided that the luncheon shall be held in the Purdue Extension Kitchen instead of the Multi-Purpose Room.

Lynne Liechty made a motion to approve the Annual Countywide IV-D Cost Allocation Plans for 2019-2021. James Crowl seconded that motion and the motion carried with two (2) ayes.

STEUBEN COUNTY BOARD OF COMMISSIONERS

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Ronald L. Smith, President, South District

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James A. Crowl, Vice President, Middle District

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Lynne Liechty, North District

Attest: _______________________________________
Kim Meyers, Steuben County Auditor